



**SOUTH HILL TOWN COUNCIL
REGULAR MEETING AGENDA
MONDAY, JANUARY 13, 2025, 7:00 PM**

Temporary Location: 111 E. Danville Street ~ South Hill, VA 23970

Phone: (434) 447-3191 ~ Fax: (434) 447-5064

<https://www.southhillva.org/> ~ southhill@southhillva.org

Note: This meeting will be held in person and will **not** be livestreamed.

- ☒ Please remember sign ups for Citizens to Address Council are required before meeting begins. Sign up sheets are located on the table outside the front Council doors. Speakers are asked to use the aisle microphone.
- ☒ Please silence all cell phones while Council is in session.

- I. Opening
 - A. Welcome, Invocation, and Pledge of Allegiance
 - B. Call to Order
 - C. Roll Call
- II. Approval of Agenda – January 13, 2025
- III. Appointment of Vice Mayor
- IV. Citizens to Address Council *Comments are limited to three minutes (five minutes if on behalf of a group).*
- V. Public Hearings *Comments are limited to three minutes (five minutes if on behalf of a group).*
- VI. Administrative Reports
 - A. Consent Agenda *All consent agenda items are considered routine by Town Council and will be acted upon by one motion (move to approve the consent agenda). There will be no separate discussion of these items unless a Council member requests an item be removed or considered separately.*
 - 1. Minutes
 - a. December 9, 2024 Regular Meeting
 - b. January 3, 2025 Special Meeting
 - 2. Monthly Financial Report
 - B. Items for Approval *Items for approval are individual items to be considered by Town Council and to be acted upon by individual motions. There will be separate discussion of these items.*
 - 1. Town Manager Report
 - a. Town Hall Update
 - C. Reports to Accept as Presented *All reports are considered informational to Town Council and require no action (move to accept the reports as presented). There will be no separate discussion of these items unless a Council member requests an item be removed for discussion separately.*
 - 1. Town Manager Report
 - a. Facilities Reservation Calendar
 - 2. Police Report
 - 3. Municipal Services Report
 - 4. Code Compliance Report
 - a. Monthly Report
 - b. Dilapidated Properties
 - 5. Business Development Report
 - 6. Human Resources Report

- VII. Appointments
 - A. Board of Building Code Appeals
 - B. Planning Commission
- VIII. Other Business
- IX. Adjournment

This agenda is subject to change at the discretion of the South Hill Town Council.

CURRENT OFFICIALS

Council Members

The Honorable Mike Moody, Mayor	Lillie Feggins-Boone
Jenifer Freeman-Hite	Ashley C. Hardee
Gavin Honeycutt	Delores Luster
Carl L. Sasser, Jr.	Michael Smith

Staff

Keli Reekes, Town Manager
Kristine Martin, Interim Clerk of Council
Sands Anderson PC, Town Attorney Services

To assist us in providing dissemination of materials, presenters are requested to submit 12 copies of their remarks and/or handouts to the Clerk prior to meetings. These copies will be provided to Town Council members and staff.
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Administrative Reports

Town Council Meeting

January 13, 2025

A. Consent Agenda

B. Items for Approval

C. Reports to Accept as Presented

Consent Agenda

Town Council Meeting

January 13, 2025

1. Minutes
 - a. December 9, 2024 Regular Meeting
 - b. January 3, 2025 Special Meeting
2. Monthly Financial Report



SOUTH HILL TOWN COUNCIL
REGULAR MEETING MINUTES
MONDAY, DECEMBER 9, 2024, 7:00 P.M.

The regular monthly meeting of the South Hill Town Council was held on Monday, December 9, 2024 at 7:00 p.m. in the temporary Council Chambers of the South Hill Town Hall located at 111 E. Danville Street, South Hill, Virginia 23970.

I. OPENING

Honorable Mayor Dean Marion called the regular meeting to order at 7:00 p.m. Mayor Marion called upon Interim Clerk of Council Kristine Martin to call the roll, which was as follows:

A. Council Members

Lillie Feggins-Boone
Delores Luster
Joseph Taylor

Ashley Hardee
Mike Moody

Gavin Honeycutt
Michael Smith

B. Staff in Attendance

Keli Reekes, Town Manager
Kristine Martin, HR Manager
Dahlis Morrow, Dir. of Finance and Admin.

Greg Geist, Police Chief
C.J. Dean, Dir. of Municipal Services
Brent Morris, Business Dev. Manager

II. APPROVAL OF AGENDA

A motion was made by Councilor Honeycutt, second by Councilor Luster, to approve the agenda for December 9, 2024. The motion carried unanimously.

III. SPECIAL RECOGNITION

Mayor Marion acknowledged outgoing Council members Joseph Taylor and Lisa Jordan for their dedicated service to the Town Council. Vice Mayor Mike Moody expressed gratitude for Dean Marion's years of leadership as Mayor, and Town Manager Keli Reekes presented a resolution in honor of the Honorable Mayor Dean Marion.

A motion was made by Councilor Moody, second by Councilor Honeycutt, to adopt the Resolution Honoring the Honorable Mayor Dean Marion as presented. The motion carried unanimously.

IV. CITIZENS TO ADDRESS COUNCIL

At this point in the meeting, the following citizens addressed Council:

- **Wade Crowder-** Claimed he was discriminated against at the last Council meeting during Citizens to Address Council; and further expressed concern over the mold in Town Hall.
- **Paul Duffer-** Expressed concern over the time allotted for citizens to speak.

V. PUBLIC HEARINGS

A. Zoning Ordinance Amendments – Keli Reekes

Keli Reekes informed Council that a Notice of Public Hearing was published which asked for comments on amendments to the Town’s Zoning Ordinance consisting of the following:

1. Section 94.1-76. Table of permitted uses. – providing for compatible commercial uses allowable as a special use in certain instances;
2. Section 94.1-103. Eliminate Floor Area Ratio (FAR) Standards;
3. Section 94.1-265. Update “Exceptions to Off-Street Parking Requirements;”
4. Section 99.1-3. Definitions of specific words and terms – revisions and clarifications to the term “family” regarding dwelling units and removal of Floor Area Ratio; and
5. Article XV. Updates per the State Code and provide clarity on Nonconforming Uses and Vest Rights.

Mrs. Reekes opened the Public Hearing.

- Wade Crowder requested more detail on the proposed amendments; and
- Paul Duffer stated he did not fully understand the Zoning Ordinance and the proposed amendments.

Councilor Moody provided a summary of the Zoning Ordinance and the ongoing efforts to update it in partnership with the Southside Planning District Commission and the South Hill Planning Commission.

Mrs. Reekes closed the Public Hearing.

A motion was made by Councilor Honeycutt, second by Councilor Moody, to approve zoning ordinance amendments relative to Section 94.1-76. Table of Permitted Uses – providing for compatible uses allowable as a special use in certain instances. The motion passed via roll call vote as follows:

Councilor Feggins-Boone-Aye	Councilor Hardee-Aye
Councilor Honeycutt-Aye	Councilor Luster-Aye
Councilor Moody-Aye	Councilor Smith-Aye
Councilor Taylor-Aye	

A motion was made by Councilor Moody, second by Councilor Honeycutt, to approve zoning ordinance amendments relative to Section 94.1-103. Eliminate Floor Area Ratio (FAR) Standards. The motion passed via roll call vote as follows:

Councilor Feggins-Boone-Aye	Councilor Hardee-Aye
Councilor Honeycutt-Aye	Councilor Luster-Aye
Councilor Moody-Aye	Councilor Smith-Aye
Councilor Taylor-Aye	

A motion was made by Councilor Feggins-Boone, second by Councilor Hardee, to approve zoning ordinance amendments relative to Section 94.1-265. Update “Exceptions to Off-Street Parking Requirements.” The motion passed via roll call vote as follows:

Councilor Feggins-Boone-Aye
Councilor Honeycutt-Aye
Councilor Moody-Aye
Councilor Taylor-Aye

Councilor Hardee-Aye
Councilor Luster-Aye
Councilor Smith-Aye

A motion was made by Councilor Honeycutt, second by Councilor Moody, to approve zoning ordinance amendments relative to Section 99.1-3. Definitions of specific words and terms – revisions and clarifications to the term “family” regarding dwelling units and removal of Floor Area Ratio. The motion passed via roll call vote as follows:

Councilor Feggins-Boone-Aye
Councilor Honeycutt-Aye
Councilor Moody-Aye
Councilor Taylor-Aye

Councilor Hardee-Aye
Councilor Luster-Aye
Councilor Smith-Aye

A motion was made by Councilor Honeycutt, second by Councilor Moody, to approve zoning ordinance amendments relative to Article XV. Updates per the State Code and provide clarity on Nonconforming Uses and Vest Rights. The motion passed via roll call vote as follows:

Councilor Feggins-Boone-Aye
Councilor Honeycutt-Aye
Councilor Moody-Aye
Councilor Taylor-Aye

Councilor Hardee-Aye
Councilor Luster-Aye
Councilor Smith-Aye

VI. ADMINISTRATIVE REPORTS

A. Consent Agenda

1. Minutes

a. November 12, 2024 Special Meeting

b. November 12, 2024 Regular Meeting

2. Monthly Financial Report

Dahlis Morrow submitted the financial report as follows:

General Fund	- \$ 7,769,960.99	Total Investment Accounts	- \$27,855,043.82
Water and Sewer Fund	- 184,917.60	Total Police Dept. Savings	- \$ 48,522.55
Cemetery Fund	- 19,771.45	Del. Taxes Due Thru 11/30/24	- \$ 405,763.39
Total in Checking	- \$ 7,974,650.04	(Real Estate and Personal Property)	

**Several bank statements had not yet been received at the date of preparation.*

A motion was made by Councilor Moody, second by Councilor Luster, to approve the consent agenda. The motion carried unanimously.

B. Items for Approval

1. Town Manager Report

a. Town Hall Update

Mrs. Reekes provided an update on the mold remediation efforts at Town Hall noting that asbestos abatement began on December 2, 2024 and is expected to take several weeks. Once that is complete, mold remediation will begin.

C. Reports to Accept as Presented

For efficiency, the following reports for November 2024 were presented as a group to accept as presented.

1. Town Manager Report

a. Facilities Reservation Calendar

Mrs. Reekes submitted a calendar of activities and reservations at Centennial Park, Parker Park, the South Hill Exchange, and other Town facilities. The calendar is up to date at the time the Council packets are distributed, but it changes frequently as new reservations are made.

2. Police Report

Chief Geist submitted the police report. He reported there were 219 activity incidents, 32 reportable criminal offenses, 978 calls for service, and \$310 in property recovered. Other miscellaneous items included 46 court hours, 236 training hours, and 67 warrants issued. Administrative news was shared.

3. Municipal Services Report

C.J. Dean submitted the municipal services report on the following:

- Lead and Copper inventory
- Redzone Robotics
- Waterline Replacement

4. Code Compliance Report

a. Report of Activity

Mr. Hash submitted the report of activity as follows:

Inspections Completed	-	49
Permits Issued	-	26
Fees Collected	- \$	2,570.31
UEZ Exemption	- \$	0
Rehab Exemption	- \$	0
General Exemption	- \$	0
Work Value	- \$	491,158.00

New businesses included:

- Magnolia Green Boutique, LLC – 231 E. Atlantic Street – Retail
- Poston Graphics – 412 W. High Street – Graphics and Laser Engraving
- Sunrise Therapeutic Services of VA, LLC – 219 E. Atlantic Street – Behavior Therapy
- Eximiae Excellentiae, LLC – 304 N. Lunenburg Avenue – Movers

b. Dilapidated Properties

Along with the list of completed dilapidated properties, a report on the status of approximately 45 dilapidated properties was also presented.

5. Business Development Report

Brent Morris submitted the business development report on the following:

- Shalag US, Inc.
- VBAG grant application
- Gateway signage and cost estimates for the 25/26 budget process
- Industrial Parks
- Southside Regional Housing Summit presentation
- Continued efforts in commercial and industrial development

6. Human Resources Report

Kristine Martin submitted the human resources report on the following:

a. Training/Meetings

- Town employees attended a three-hour CPR training program and are now in compliance for a two-year certification. The training was presented by Certified CPR trainers, Sergeant Paul Jones and Sergeant Tony Solomon with the South Hill Police Department.

b. Employment News

- James Arison and Xavier Tisdale began employment as Maintenance Operators with the Water/Sewer department on December 2, 2024.

A motion was made by Councilor Honeycutt, second by Councilor Hardee, to approve the reports as presented. The motion carried unanimously.

VII. APPOINTMENTS

A motion was made by Councilor Moody, second by Councilor Honeycutt, to appoint Sheri Sparkman to the South Hill Industrial Development Authority to fill Steven Stanley's unexpired term beginning December 10, 2024 and ending May 5, 2025. The motion carried unanimously.

A motion was made by Councilor Feggins-Boone, second by Councilor Taylor, to reappoint Stuart Taylor to the South Hill Planning Commission for a four-year term beginning January 1, 2025 and ending December 31, 2028. The motion carried unanimously.

A motion was made by Councilor Hardee, second by Councilor Honeycutt, to appoint Keith Carter to the South Hill Planning Commission for a four-year term beginning January 1, 2025 and ending December 31, 2028. The motion carried unanimously.

A motion was made by Councilor Feggins-Boone, second by Councilor Moody, to reappoint C.J. Dean to the Roanoke River Rails-To-Trails Board for a one-year term beginning January 1, 2025 and ending December 31, 2025. The motion carried unanimously.

VIII. OTHER BUSINESS

Mr. Alpheus Jones thanked Mayor Dean Marion for his years of service. Additionally, an advocate for homeless veterans donated funds to the South Hill Police Department.

IX. ADJOURNMENT

There being no further business matters before the South Hill Town Council, Mayor Marion adjourned the meeting at 7:34 p.m.

VALIDATION

Minutes approved this _____ day of _____, 20_____.

Kristine Martin, Interim Clerk of Council

W.M. Moody, Mayor



SOUTH HILL TOWN COUNCIL

SPECIAL MEETING MINUTES

FRIDAY, JANUARY 3, 2025, 4:00 P.M.

A special meeting of the South Hill Town Council was held on Friday, January 3, 2025 at 4:00 p.m. at the temporary Council Chambers of the South Hill Town Hall located at 111 E. Danville Street, South Hill, Virginia 23970. The meeting was held to discuss the following matters: consultation with legal counsel pertaining to actual litigation.

1. CALL TO ORDER

The Honorable Mayor Mike Moody called the special meeting to order at 4:00 p.m.

2. ROLL CALL

Mayor Moody called upon Interim Clerk Kristine Martin to call the roll, which was as follows:

A. Council Members

Lillie Feggins-Boone
Gavin Honeycutt
Michael Smith

Jenifer Freeman-Hite
Delores Luster

Ashley Hardee
Carl L. Sasser, Jr.

3. CLOSED SESSION

Pursuant to Virginia Code § 2.2-3711 A(7)

Pursuant to Virginia Code § 2.2-3711 A(7) Legal, and on **motion of Councilor Honeycutt and second of Councilor Luster**, the South Hill Town Council entered into Closed Session to discuss the following matters: consultation with legal counsel pertaining to actual litigation. The motion carried unanimously. The Mayor announced publicly in the meeting that the South Hill Town Council was now in Closed Session.

In addition to the Mayor and Town Council members, Town Manager Keli Reekes was present during Closed Session, and attorney Missy York, legal counsel assigned by Virginia Shared Risk Association, was present via conference call during the Closed Session.

4. OPEN SESSION

A motion was made by Councilor Hardee, second by Councilor Luster, that the Closed Session be adjourned and that the South Hill Town Council reconvene its meeting in **Open Session**. The motion carried unanimously. The South Hill Town Council reconvened in Open Session.

RESOLUTION CERTIFYING CLOSED SESSION

A motion was made by Councilor Honeycutt, second by Councilor Luster, that the minutes of this meeting reflect that no formal action was taken in the Closed Session and further moved that a

Resolution Certifying the Closed Session be adopted and reflected in the minutes of this meeting as follows:

WHEREAS, the South Hill Town Council convened in Closed Session on this date by an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act:

NOW THEREFORE, BE IT RESOLVED, that the South Hill Town Council does hereby certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Session to which this certification applies, and (2) only such public business matters as were identified in the motions by which the said Closed Session was convened were heard, discussed, or considered by the South Hill Town Council. The motion passed via **roll call vote** as follows:

Councilor Feggins-Boone-Aye	Councilor Freeman-Hite-Aye
Councilor Hardee-Aye	Councilor Honeycutt-Aye
Councilor Luster-Aye	Councilor Sasser-Aye
Councilor Smith-Aye	

A motion was made by Councilor Honeycutt, second by Councilor Feggins-Boone, to appropriate \$65,000 from the FY25 undesignated general fund balance in settlement funds regarding the Hawkins vs. Town of South Hill case. The motion carried unanimously.

5. ADJOURNMENT

There being no further business matters before the South Hill Town Council, Mayor Moody adjourned the special meeting at 4:35 p.m.

VALIDATION

Minutes approved this _____ day of _____, 20_____.

Kristine Martin, Interim Clerk of Council

W.M. Moody, Mayor

**TOWN OF SOUTH HILL
FINANCE REPORT
CASH AND INVESTMENTS**

Prepared: January 7, 2025

For Month Ended December 31, 2024	Previous Month Bal.	Change	New Balance	Interest and Gain/(Loss)	Ending Balance
General Fund	\$ 7,769,960.99	\$ 1,724,366.19	\$ 9,494,327.18	\$ -	\$ 9,494,327.18
Water & Sewer Fund	\$ 184,917.60	\$ (11,172.67)	\$ 173,744.93	\$ -	\$ 173,744.93
Cemetery Fund	\$ 19,771.45	\$ -	\$ 19,771.45	\$ -	\$ 19,771.45
Total Checking	<u>\$ 7,974,650.04</u>	<u>\$ 1,713,193.52</u>	<u>\$ 9,687,843.56</u>	<u>\$ -</u>	<u>\$ 9,687,843.56</u>
Investments:					
VIP Stable NAV Liquidity Pool	\$ 8,728,012.91	\$ 34,613.69	\$ 8,762,626.60	\$ -	\$ 8,762,626.60
VIP 1-3 Year High Quality Bond Fund	\$ 10,494,643.84	\$ (943.48)	\$ 10,493,700.36	\$ 22,298.56	\$ 10,515,998.92
First Citizens Investment	\$ 8,632,387.07	\$ 61,334.99	\$ 8,693,722.06	\$ (442.39)	\$ 8,693,279.67
Total Investments	<u>\$ 27,855,043.82</u>	<u>\$ 95,005.20</u>	<u>\$ 27,950,049.02</u>	<u>\$ 21,856.17</u>	<u>\$ 27,971,905.19</u>
Police Federal Forfeiture/Seizure Account	\$ 26,102.12	\$ 4.35	\$ 26,106.47		\$ 26,106.47
Police State Forfeiture/Seizure Account	\$ 7,889.36	\$ (216.78)	\$ 7,672.58	\$ -	\$ 7,672.58
Police Petty Cash Account	\$ 14,531.07	\$ (23.98)	\$ 14,507.09	\$ -	\$ 14,507.09
Total Police Accounts	<u>\$ 48,522.55</u>	<u>\$ (236.41)</u>	<u>\$ 48,286.14</u>	<u>\$ -</u>	<u>\$ 48,286.14</u>
Total Taxes Due Through 12/31/2024 (all years) <i>Real Estate and Personal Property</i>	\$ 319,474.83				

INCOME/EXPENSE REPORT

DECEMBER 2024

Account Id	Account Description	Prior Period	Current Period	YTD	Budget	Balance
10-2-1011-0401	CURRENT TAXES - REAL	2,015,455.63	0	0	2,000,000.00	-2,000,000.00
10-2-1011-0402	DELINQUENT TAXES-REAL	2,369.06	0	0	10,000.00	-10,000.00
10-2-1012-0401	CURRENT TAXES - PUB SER REAL	65,103.52	0	0	65,000.00	-65,000.00
10-2-1012-0404	CURRENT TAXES - PUB SER PERS	0	0	0	900.00	-900.00
10-2-1013-0403	CURRENT TAXES-P/P,M/H,M/T	881,810.01	0	-529.59	880,000.00	-880,529.59
10-2-1013-0404	PPTRA REIMBURSEMENT	0	0	113,068.11	113,068.00	0.11
10-2-1016-0410	PENALTIES - ALL PROP.TAXES	230.43	267.58	2,480.06	20,000.00	-17,519.94
10-2-1016-0411	INTEREST - ALL PROP. TAXES	593.99	783.22	6,696.45	25,000.00	-18,303.55
10-2-1022-0411	COMMUNICATIONS SALES TAX	9,821.70	9,704.54	58,851.67	125,000.00	-66,148.33
10-2-1022-0412	CONSUM.UTILITY TAX-ELECT.	25,652.73	14,604.49	71,746.92	158,000.00	-86,253.08
10-2-1022-0414	CONSUM.UTILITY TAX-GAS	5,014.61	2,459.43	29,075.31	35,000.00	-5,924.69
10-2-1022-0416	MEALS TAX	210,186.25	283,116.74	1,460,692.73	2,500,000.00	-1,039,307.27
10-2-1022-0417	LODGING TAX	74,571.52	87,567.84	557,085.44	860,000.00	-302,914.56
10-2-1022-0418	CIGARETTE TAX	11,250.00	15,795.00	90,495.00	200,000.00	-109,505.00
10-2-1023-0415	BUSINESS LICENSE	768.00	182.30	11,082.72	1,100,000.00	-1,088,917.28
10-2-1023-0416	PENALTIES - BUSINESS LICENSE	0	3.48	329.07	4,000.00	-3,670.93
10-2-1024-0425	LEVEL 3 LICENSE FEE	0	0	0	6,600.00	-6,600.00
10-2-1025-0421	MOTOR VEHICLE LICENSE FEES	0	259.48	7,062.55	45,000.00	-37,937.45
10-2-1026-0422	BANK STOCK TAXES	0	0	0	240,000.00	-240,000.00
10-2-1027-0423	PENALTIES - OTHER LOCAL TAX	345.83	5,539.58	10,472.03	10,000.00	472.03
10-2-1027-0424	INTEREST - OTHER LOCAL TAX	55.75	30.86	239.45	500.00	-260.55
10-2-1033-0435	BUILDING PERMITS	14,496.11	1,387.58	14,582.78	175,000.00	-160,417.22
10-2-1041-0436	COURT FINES/FORFEITURES	6,800.23	6,253.85	38,352.75	45,000.00	-6,647.25
10-2-1041-0437	PARKING FINES	370.00	5.00	10.00	150.00	-140.00
10-2-1041-0438	EVENT PERMIT APPLICATION FEES	0	0	400.00	500.00	-100.00
10-2-1051-0437	INVESTMENT GAINS (LOSSES)	0	0	58,806.01	0.00	58,806.01
10-2-1051-0439	INTEREST ON DEPOSITS	163,318.44	66.80	489,568.11	150,000.00	339,568.11
10-2-1051-0440	INCOME AND OTHER	0	0	10,344.60	0.00	10,344.60
10-2-1052-0444	RAILROAD LEASES	0	0	0	500.00	-500.00
10-2-1060-0444	MECKLENBURG CO.TIPPING FEE	117,088.01	0	40,978.61	115,000.00	-74,021.39
10-2-1060-0445	WASTE COLL & DISP FEES	273,166.26	35.00	91,294.28	530,000.00	-438,705.72
10-2-1060-0446	MOWING & BRUSH COLLECTION FEES	150.00	0	0	1,000.00	-1,000.00
10-2-1060-0447	WASTE COLLECTIONS PENALTY	1,729.25	1,415.91	7,776.40	10,000.00	-2,223.60
10-2-1068-0458	CHARGES FOR COPIES	145.00	95.00	550.00	500.00	50.00
10-2-1068-0459	AT&T/VERIZON TANK RENTAL	4,938.25	5,062.35	30,374.10	60,400.00	-30,025.90
10-2-1068-0460	PARKER PARK INCOME	0	0	100.00	6,500.00	-6,400.00
10-2-1068-0461	ZONING & SUBDIVISION FEES	756.00	2,700.00	4,500.00	10,000.00	-5,500.00
10-2-1068-0462	CENTENNIAL AMPHITHEATER INCOME	0	0	500.00	0.00	500.00
10-2-1068-0463	MISCELLANEOUS REVENUES	41,725.00	1,375.41	4,659.45	10,000.00	-5,340.55
10-2-1068-0464	EXPENSES-REIMBURSED	39.00	0	26.50	2,500.00	-2,473.50
10-2-1068-0471	MISC REVENUE - SALE OF PROPERTY	0	19,776.00	32,716.00	22,000.00	10,716.00
10-2-1068-0473	MISC REVENUE - DMV STOPS	200.00	40.00	480.00	5,000.00	-4,520.00
10-2-1068-0476	ECONOMIC INCENTIVES	87,727.80	0	0	225,000.00	-225,000.00
10-2-1068-0477	OTHER CONTRIBUTIONS (SOLAR)	0	0	21,666.67	65,000.00	-43,333.33
10-2-1069-0465	MISC.RECOVERED COST	1,336.50	1,200.00	18,165.71	18,000.00	165.71

INCOME/EXPENSE REPORT

DECEMBER 2024

Account Id	Account Description	Prior Period	Current Period	YTD	Budget	Balance
10-2-1069-0467	WATER/SEWER ADMIN FEES	13,405.00	0	0	162,500.00	-162,500.00
10-2-1069-0468	VRSA INSURANCE REFUND/DIVIDEND/GRANT	0	1,000.00	1,000.00	4,000.00	-3,000.00
10-2-2070-0472	ROLLING STOCK (MVCT)	0	0	126.82	150.00	-23.18
10-2-2070-0474	RENTAL VEHICLE TAX	5,090.02	5,833.90	32,781.00	55,000.00	-22,219.00
10-2-2070-0475	SALES & USE TAX	254,106.92	153,805.84	545,412.24	700,000.00	-154,587.76
10-2-2070-0477	STREET & HIGHWAY REVENUE	508,497.33	522,239.68	1,044,479.36	1,724,598.00	-680,118.64
10-2-2070-0479	FIRE PROGRAMS FUND	0	0	24,736.00	21,000.00	3,736.00
10-2-2071-0432	E-SUMMONS	593.43	380.53	2,942.23	3,000.00	-57.77
10-2-3071-0476	LAW ENFORCEMENT HB599 GRANT	35,078.00	0	0	0.00	0.00
10-2-3071-0480	POLICE DEPT. GRANT	68,739.30	5,056.89	161,227.24	25,000.00	136,227.24
10-2-3071-0484	ARTS COUNCIL GRANT	0	0	0	4,500.00	-4,500.00
10-2-4073-0579	INSURANCE RECOVERIES	0	7,863.65	28,897.83	20,000.00	8,897.83
10-2-5073-0591	TRANSFER FROM FUND BALANCE	0	0	0	5,083,512.00	-5,083,512.00
10-2-9000-0201	OVERPAYMENTS	1,224.97	225.34	797.97	0.00	797.97
GENERAL FUND Revenue Totals		4,903,949.85	1,156,133.27	5,127,100.58	17,653,378.00	-12,526,277.42

INCOME/EXPENSE REPORT

DECEMBER 2024

Account Id	Account Description	Prior Period	Current Period	YTD	Budget	Balance
10-0-0000-0000	GENERAL FUND:	0	0	0	0	0
10-1-0100-0000	MAYOR & TOWN COUNCIL	0	0	0	0	0
10-1-0100-1000	SALARIES	800.00	800.00	4,800.00	9,600.00	4,800.00
10-1-0100-1303	COUNCIL FEES	3,200.00	3,200.00	19,200.00	38,400.00	19,200.00
10-1-0100-1305	PLANNING COMMISSION FEES	200.00	300.00	920.00	5,040.00	4,120.00
10-1-0100-2001	FICA	306.00	332.01	1,924.74	4,058.00	2,133.26
10-1-0100-2009	UNEMPLOYMENT INSURANCE	4.16	4.54	30.29	100.00	69.71
10-1-0100-2011	CELL PHONE ALLOWANCE	0	40.00	240.00	480.00	240.00
10-1-0100-5309	INSURANCE-PUBLIC OFFICIALS	729.00	0	3,189.00	2,600.00	-589.00
10-1-0100-5504	TRAVEL- MEETINGS/EDUCATION	-120.00	0	784.03	10,000.00	9,215.97
10-1-0100-5801	DUES & SUBSCRIPTIONS	0	0	3,282.00	3,500.00	218.00
10-1-0100-5804	DEPARTMENTAL SUPPLIES	0	401.34	588.35	750.00	161.65
0100 MAYOR & TOWN COUNCIL		5,119.16	5,077.89	34,958.41	74,528.00	39,569.59

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Account Id	Account Description	Prior Period	Current Period	YTD	Budget	Balance
10-1-0101-0000	FINANCE AND ADMINISTRATION	0	0	0	0	0
10-1-0101-1000	SALARIES	22,165.37	17,092.89	106,347.77	210,136.00	103,788.23
10-1-0101-1002	SALARIES OVERTIME	46.36	8.27	95.30	100.00	4.70
10-1-0101-2001	FICA	1,614.44	1,275.77	7,804.14	16,075.00	8,270.86
10-1-0101-2003	RETIREMENT	2,996.17	3,027.69	13,958.90	44,780.00	30,821.10
10-1-0101-2005	MEDICAL PLANS	2,387.52	4,705.36	24,401.46	36,800.00	12,398.54
10-1-0101-2006	GROUP LIFE INSURANCE	160.80	124.03	687.15	2,816.00	2,128.85
10-1-0101-2007	DISABILITY INSURANCE	243.28	188.38	586.09	1,790.00	1,203.91
10-1-0101-2009	UNEMPLOYMENT INSURANCE	3.42	8.96	8.96	60.00	51.04
10-1-0101-2010	WORKERS COMPENSATION	40.00	0	238.24	290.00	51.76
10-1-0101-3006	OFFICE EQUIP. MAINTENANCE	244.50	418.03	2,277.02	4,500.00	2,222.98
10-1-0101-3010	CONTRACT/TECHNICAL SERVICES	15,350.03	6,659.79	65,890.21	115,000.00	49,109.79
10-1-0101-5201	POSTAGE	3,000.00	3,500.00	12,850.00	25,000.00	12,150.00
10-1-0101-5203	TELECOMMUNICATIONS	904.48	949.82	6,524.60	15,600.00	9,075.40
10-1-0101-5309	PROPERTY INSURANCE	333.00	0	1,464.00	1,300.00	-164.00
10-1-0101-5504	TRAVEL - MEETINGS/EDUCATION	511.38	0	0	2,000.00	2,000.00
10-1-0101-5801	DUES AND SUBSCRIPTIONS	2,522.71	712.50	2,192.86	18,100.00	15,907.14
10-1-0101-5804	DEPARTMENTAL SUPPLIES	5,485.40	616.33	19,495.71	33,000.00	13,504.29
10-1-0101-5805	CIGARETTE STAMPS	0	0	0	10,478.00	10,478.00
0101 FINANCE AND ADMINISTRATION		58,008.86	39,287.82	264,822.41	537,825.00	273,002.59

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Account Id	Account Description	Prior Period	Current Period	YTD	Budget	Balance
10-1-0102-0000	TOWN MANAGER	0	0	0	0	0
10-1-0102-1000	SALARY - TOWN MANAGER	10,000.00	10,230.77	67,384.61	133,000.00	65,615.39
10-1-0102-1001	SALARIES	6,471.01	0	21,926.13	87,123.00	65,196.87
10-1-0102-1010	VEHICLE ALLOWANCE	0	600.00	5,561.52	7,200.00	1,638.48
10-1-0102-2001	FICA	1,275.39	836.63	7,314.15	17,390.00	10,075.85
10-1-0102-2003	RETIREMENT	1,937.67	2,361.86	17,256.73	46,269.00	29,012.27
10-1-0102-2005	MEDICAL PLANS	2,012.71	1,345.91	8,570.02	18,803.00	10,232.98
10-1-0102-2006	GROUP LIFE INSURANCE	119.05	74.26	595.71	2,910.00	2,314.29
10-1-0102-2007	DISABILITY INSURANCE	172.34	105.84	482.32	1,130.00	647.68
10-1-0102-2009	UNEMPLOYMENT INSURANCE	0	0	1.46	40.00	38.54
10-1-0102-2010	WORKERS COMPENSATION	27.00	0	130.00	200.00	70.00
10-1-0102-2011	CELL PHONE ALLOWANCE	80.00	75.00	795.00	900.00	105.00
10-1-0102-5203	TELECOMMUNICATIONS	0	0	180.03	0.00	-180.03
10-1-0102-5504	TRAVEL - MEETINGS/EDUCATION	327.15	0	1,272.57	5,000.00	3,727.43
10-1-0102-5801	DUES & SUBSCRIPTIONS	0	0	845.43	700.00	-145.43
10-1-0102-5804	DEPARTMENTAL SUPPLIES	0	0	289.77	1,874.00	1,584.23
0102 TOWN MANAGER		22,422.32	15,630.27	132,605.45	322,539.00	189,933.55

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Account Id	Account Description	Prior Period	Current Period	YTD	Budget	Balance
10-1-0103-0000	DIRECTOR OF MUNICIPAL SERVICES	0	0	0	0	0
10-1-0103-1000	SALARY	9,604.38	9,835.14	64,813.01	127,857.00	63,043.99
10-1-0103-1010	VEHICLE ALLOWANCE	553.84	553.84	3,599.96	7,200.00	3,600.04
10-1-0103-2001	FICA	784.15	801.66	5,277.92	10,332.00	5,054.08
10-1-0103-2003	RETIREMENT	1,134.64	2,270.52	13,596.48	27,246.00	13,649.52
10-1-0103-2005	MEDICAL PLANS	1.05	1,489.23	6,471.89	9,200.00	2,728.11
10-1-0103-2006	GROUP LIFE INSURANCE	69.71	71.39	426.66	1,713.00	1,286.34
10-1-0103-2007	DISABILITY INSURANCE	99.66	101.94	356.79	600.00	243.21
10-1-0103-2009	UNEMPLOYMENT INSURANCE	0	0	0	20.00	20.00
10-1-0103-2010	WORKERS COMPENSATION	165.00	0	809.00	1,090.00	281.00
10-1-0103-5203	TELECOMMUNICATIONS	48.55	48.60	242.89	800.00	557.11
10-1-0103-5504	TRAVEL - MEETINGS/EDUCATION	0	0	0	1,000.00	1,000.00
10-1-0103-5801	DUES & SUBSCRIPTIONS	0	0	0	500.00	500.00
10-1-0103-5804	DEPARTMENTAL SUPPLIES	0	0	0	500.00	500.00
0103 DIRECTOR OF MUNICIPAL SERVICES		12,460.98	15,172.32	95,594.60	188,058.00	92,463.40

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Account Id	Account Description	Prior Period	Current Period	YTD	Budget	Balance
10-1-0104-0000	BUSINESS DEVELOPMENT DEPT	0	0	0	0	0
10-1-0104-1000	SALARY	6,743.07	6,973.84	25,408.44	90,660.00	65,251.56
10-1-0104-1010	VEHICLE ALLOWANCE	553.84	553.84	1,938.44	7,200.00	5,261.56
10-1-0104-2001	FICA	577.38	573.05	2,077.37	7,486.00	5,408.63
10-1-0104-2003	RETIREMENT	941.91	1,069.42	3,434.91	19,320.00	15,885.09
10-1-0104-2005	MEDICAL PLANS	-5.44	1,345.91	3,142.05	9,200.00	6,057.95
10-1-0104-2006	GROUP LIFE INSURANCE	50.01	50.62	151.86	1,215.00	1,063.14
10-1-0104-2007	DISABILITY INSURANCE	71.44	73.72	147.44	440.00	292.56
10-1-0104-2009	UNEMPLOYMENT INSURANCE	0	0	0	20.00	20.00
10-1-0104-2010	WORKERS COMPENSATION	11.00	0	0	80.00	80.00
10-1-0104-2011	CELL PHONE ALLOWANCE	190.00	75.00	225.00	900.00	675.00
10-1-0104-5203	TELECOMMUNICATIONS	60.01	316.01	376.02	800.00	423.98
10-1-0104-5504	TRAVEL - MEETING/EDUCATION	7.00	0	82.79	5,000.00	4,917.21
10-1-0104-5801	DUES & SUBSCRIPTIONS	350.00	0	0	500.00	500.00
10-1-0104-5803	MARKETING	0	0	29,126.26	50,000.00	20,873.74
10-1-0104-5804	DEPARTMENTAL SUPPLIES	0	0	0	1,000.00	1,000.00
10-1-0104-5805	SITE READINESS	35,580.00	0	0	40,000.00	40,000.00
10-1-0104-5806	BUSINESS INCENTIVE EXPENSE	0	190.00	2,117.38	20,000.00	17,882.62
10-1-0104-5807	FACADE AND UP FIT INCENTIVE EXPENSE	13,544.66	0	19,758.01	100,000.00	80,241.99
0104 BUSINESS DEVELOPMENT DEPT		58,674.88	11,221.41	87,985.97	353,821.00	265,835.03

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Account Id	Account Description	Prior Period	Current Period	YTD	Budget	Balance
10-1-0105-0000	HUMAN RESOURCES DEPT	0	0	0	0	0
10-1-0105-1000	HUMAN RESOURCES SALARY	0	7,144.62	43,867.66	92,880.00	49,012.34
10-1-0105-1001	INCENTIVE PAY	0	0	0	68,000.00	68,000.00
10-1-0105-2001	FICA	0	530.98	3,269.30	7,105.00	3,835.70
10-1-0105-2003	RETIREMENT	0	1,095.60	5,748.90	19,793.00	14,044.10
10-1-0105-2005	MEDICAL PLANS	0	1,503.50	6,027.56	9,200.00	3,172.44
10-1-0105-2006	GROUP LIFE INSURANCE	0	51.86	259.30	1,245.00	985.70
10-1-0105-2007	DISABILITY INSURANCE	0	75.42	263.97	350.00	86.03
10-1-0105-2009	UNEMPLOYMENT INSURANCE	0	0	0	60.00	60.00
10-1-0105-2010	WORKERS COMPENSATION	0	0	39.00	290.00	251.00
10-1-0105-2011	CERTIFICATION INCENTIVE PAY	0	388.75	388.75	21,281.00	20,892.25
10-1-0105-3010	CONTRACT/TECHNICAL SERVICES	0	49.00	6,616.75	25,000.00	18,383.25
10-1-0105-5504	TRAVEL-MEETINGS/EDUCATION	0	0	325.00	1,000.00	675.00
10-1-0105-5506	EMPLOYEE APPRECIATION/RECOGNITION	0	0	375.69	20,000.00	19,624.31
10-1-0105-5801	DUES & SUBSCRIPTIONS	0	0	4,218.99	20,000.00	15,781.01
10-1-0105-5803	HEPATITIS SHOTS/DRUG TEST/DMV	0	475.00	1,475.00	2,750.00	1,275.00
10-1-0105-5804	DEPARTMENTAL SUPPLIES	0	0	856.87	1,000.00	143.13
0105 HUMAN RESOURCES DEPT		0.00	11,314.73	73,732.74	289,954.00	216,221.26

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Account Id	Account Description	Prior Period	Current Period	YTD	Budget	Balance
10-1-0106-0000	NON-DEPARTMENTAL	0	0	0	0	0
10-1-0106-1001	EMPLOYEE APPRECIATION/RECOGNITION	3,590.95	0	0	0.00	0.00
10-1-0106-3007	ADVERTISING	284.80	1,357.55	1,954.86	8,000.00	6,045.14
10-1-0106-3011	AUDIT	5,000.00	0	0	32,000.00	32,000.00
10-1-0106-3012	LEGAL EXPENSES	21,428.00	100.00	84,847.06	255,000.00	170,152.94
10-1-0106-3014	REFUNDS ON TAXES	0	0	0	2,500.00	2,500.00
10-1-0106-3015	MISCELLANEOUS REFUNDS	0	0	29.10	500.00	470.90
10-1-0106-3016	ECONOMIC INCENTIVE GRANT	0	0	0	30,000.00	30,000.00
10-1-0106-5309	PROPERTY INSURANCE - MISC	4,165.00	0	14,958.00	17,974.00	3,016.00
10-1-0106-5800	OPERATING/CAPITAL RESERVE	0	0	0	400,000.00	400,000.00
10-1-0106-5804	DMV STOP EXPENSE	150.00	0	384.00	4,500.00	4,116.00
0106 NON-DEPARTMENTAL		34,618.75	1,457.55	102,173.02	750,474.00	648,300.98

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Account Id	Account Description	Prior Period	Current Period	YTD	Budget	Balance
10-1-0120-0000	POLICE DEPARTMENT	0	0	0	0	0
10-1-0120-1000	SALARY - CHIEF	8,800.67	7,860.39	81,252.58	131,970.00	50,717.42
10-1-0120-1002	SALARIES - OVERTIME	12,407.55	8,771.83	51,966.95	55,000.00	3,033.05
10-1-0120-1004	SALARIES - PART TIME	113.59	189.17	1,033.56	14,000.00	12,966.44
10-1-0120-1010	SALARIES - COMMAND STAFF	11,836.40	11,231.38	98,593.87	181,261.00	82,667.13
10-1-0120-1011	SALARIES - CORPLS & PTRL OFFICERS	53,041.43	44,923.98	339,372.97	786,489.00	447,116.03
10-1-0120-1012	SALARIES - CLERK & DISPATCHERS	8,551.24	12,853.85	71,607.10	123,732.00	52,124.90
10-1-0120-1013	SALARY - PT DISPATCHERS	0	0	3,430.00	2,000.00	-1,430.00
10-1-0120-1014	SALARIES - SRGTS & DETECTIVES	34,645.70	35,149.68	244,554.87	537,183.00	292,628.13
10-1-0120-1028	SALARY - ANIMAL WARDEN	1,487.20	1,691.52	10,191.68	21,000.00	10,808.32
10-1-0120-1029	HOLIDAY PAY	14,067.49	13,300.69	48,774.98	68,000.00	19,225.02
10-1-0120-2001	FICA	10,733.64	10,082.15	70,690.23	141,727.00	71,036.77
10-1-0120-2003	RETIREMENT	14,305.40	26,135.28	163,638.32	375,192.00	211,553.68
10-1-0120-2005	MEDICAL PLANS	21,050.50	36,887.40	175,235.33	248,400.00	73,164.67
10-1-0120-2006	GROUP LIFE INSURANCE	851.28	779.82	5,095.65	23,593.00	18,497.35
10-1-0120-2007	DISABILITY INSURANCE	94.26	105.65	366.00	800.00	434.00
10-1-0120-2008	LINE OF DUTY ACT EXPENSE	7,196.00	0	17,039.00	30,250.00	13,211.00
10-1-0120-2009	UNEMPLOYMENT INSURANCE	0.15	0.24	21.59	380.00	358.41
10-1-0120-2010	WORKERS COMPENSATION	10,951.00	0	50,325.00	50,000.00	-325.00
10-1-0120-2011	CELL PHONE ALLOWANCE	40.00	40.00	240.00	480.00	240.00
10-1-0120-2012	UNIFORMS	2,377.87	10.50	5,659.67	18,000.00	12,340.33
10-1-0120-2013	CLOTHING ALLOWANCE	0	0	2,923.65	4,050.00	1,126.35
10-1-0120-2014	GYM MEMBERSHIPS/OFFICER WELLNESS	0	0	0	6,000.00	6,000.00
10-1-0120-3004	REPAIRS & MAINTENANCE	62.52	422.52	1,440.60	20,000.00	18,559.40
10-1-0120-3006	OFFICE EQUIP. MAINTENANCE	587.36	1,337.22	9,939.07	20,000.00	10,060.93
10-1-0120-3007	ADVERTISING	0	0	0	500.00	500.00
10-1-0120-5100	ELECTRICAL SERVICE	784.12	1,478.58	5,513.87	9,000.00	3,486.13
10-1-0120-5102	NATURAL GAS/HEATING	211.11	180.28	358.80	2,500.00	2,141.20
10-1-0120-5203	TELECOMMUNICATIONS	2,312.61	2,450.76	15,108.28	35,000.00	19,891.72
10-1-0120-5309	PROPERTY & LIABILITY INSURANCE	6,342.00	0	23,512.00	25,360.00	1,848.00
10-1-0120-5405	CLEANING/JANITORIAL SUPPLIES	750.00	750.00	3,930.52	9,000.00	5,069.48
10-1-0120-5408	VEHICLE & EQUIP. MAINTENANCE	1,818.15	547.73	22,547.95	40,000.00	17,452.05
10-1-0120-5411	FUEL EXPENSE	5,984.21	5,123.31	29,179.96	60,000.00	30,820.04
10-1-0120-5412	SHOOTING RANGE EXPENSE	40.78	0	32,758.76	20,000.00	-12,758.76
10-1-0120-5504	TRAVEL - MEETINGS/EDUCATION	877.45	18.25	29,314.64	50,000.00	20,685.36
10-1-0120-5505	FORENSICS EXPENSE	788.51	0	634.52	2,500.00	1,865.48
10-1-0120-5510	DRUG ENFORCEMENT EXPENSES	0	0	2,550.00	7,000.00	4,450.00
10-1-0120-5515	RECORDS MANAGEMENT EXPENSES	0	0	0	18,000.00	18,000.00
10-1-0120-5801	DUES & SUBSCRIPTIONS	0	0	13,837.50	14,000.00	162.50
10-1-0120-5803	PHYSICALS	53.00	140.00	140.00	2,000.00	1,860.00
10-1-0120-5804	DEPARTMENTAL SUPPLIES	3,547.32	596.87	31,044.97	39,200.00	8,155.03
10-1-0120-5805	AXON LEASE	0	0	53,598.92	44,000.00	-9,598.92
10-1-0120-5806	FLOCK SAFETY LEASE	0	0	0	14,000.00	14,000.00
10-1-0120-5808	IT SERVICE & MAINTENANCE	4,467.09	2,655.99	17,711.08	58,000.00	40,288.92
10-1-0120-5809	GRANT EXPENSES	15,731.00	0	15,093.86	25,000.00	9,906.14

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10-1-0120-7001	COMMUNICATIONS EQUIPMENT	0	0	559.08	8,000.00	7,440.92
10-1-0120-7009	CAPITAL OUTLAY	0	0	600.00	774,387.00	773,787.00
	0120 POLICE DEPARTMENT	256,908.60	225,715.04	1,751,387.38	4,116,954.00	2,365,566.62

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Account Id	Account Description	Prior Period	Current Period	YTD	Budget	Balance
10-1-0122-0000	FIRE DEPARTMENT	0	0	0	0	0
10-1-0122-1000	SALARIES	8,544.99	0	16,567.74	0.00	-16,567.74
10-1-0122-1004	SALARIES - PART TIME	4,260.00	0	2,340.00	0.00	-2,340.00
10-1-0122-2001	FICA	944.96	0	1,446.83	0.00	-1,446.83
10-1-0122-2003	RETIREMENT	1,051.45	0	0	0.00	0.00
10-1-0122-2005	MEDICAL PLANS	2,012.10	0	0	0.00	0.00
10-1-0122-2006	GROUP LIFE INSURANCE	62.03	0	0	0.00	0.00
10-1-0122-2007	DISABILITY INSURANCE	94.18	0	0	0.00	0.00
10-1-0122-2009	UNEMPLOYMENT INSURANCE	2.48	0	1.80	0.00	-1.80
10-1-0122-2010	WORKERS COMPENSATION	1,181.00	0	0	0.00	0.00
10-1-0122-2011	CELL PHONE ALLOWANCE	40.00	0	0	0.00	0.00
10-1-0122-3004	REPAIRS & MAINTENANCE	4,728.16	0	0	0.00	0.00
10-1-0122-3006	OFFICE EQUIP & MAINTENANCE	369.57	0	0	0.00	0.00
10-1-0122-5100	ELECTRICAL SERVICE	1,214.23	0	0	0.00	0.00
10-1-0122-5102	HEATING	171.97	0	0	0.00	0.00
10-1-0122-5203	TELECOMMUNICATIONS	264.96	0	0	0.00	0.00
10-1-0122-5405	CLEANING/JANITORIAL SUPPLIES	1,319.30	0	0	0.00	0.00
10-1-0122-5408	VEHICLE & EQUIP. MAINTENANCE	7,490.71	0	0	0.00	0.00
10-1-0122-5411	FUEL EXPENSE	2,200.51	0	0	0.00	0.00
10-1-0122-5504	TRAVEL - MEETINGS/EDUCATION	36.48	0	0	0.00	0.00
0122 FIRE DEPARTMENT		35,989.08	0.00	20,356.37	0.00	-20,356.37

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Account Id	Account Description	Prior Period	Current Period	YTD	Budget	Balance
10-1-0124-0000	CODE COMPLIANCE OFFICIAL	0	0	0	0	0
10-1-0124-1000	SALARIES	14,826.43	15,518.71	103,525.58	201,744.00	98,218.42
10-1-0124-2001	FICA	1,131.97	1,177.66	7,866.02	15,433.00	7,566.98
10-1-0124-2003	RETIREMENT	1,786.95	3,127.79	18,722.22	42,992.00	24,269.78
10-1-0124-2005	MEDICAL PLANS	31.78	4,599.06	19,984.94	27,600.00	7,615.06
10-1-0124-2006	GROUP LIFE INSURANCE	107.61	112.65	670.86	2,703.00	2,032.14
10-1-0124-2007	DISABILITY INSURANCE	162.12	167.90	587.65	960.00	372.35
10-1-0124-2009	UNEMPLOYMENT INSURANCE	0	0	0	40.00	40.00
10-1-0124-2010	WORKERS COMPENSATION	194.00	0	922.00	1,190.00	268.00
10-1-0124-2011	CELL PHONE ALLOWANCE	80.00	80.00	480.00	960.00	480.00
10-1-0124-2012	UNIFORMS	0	0	0	1,200.00	1,200.00
10-1-0124-3007	ADVERTISING	284.80	0	1,199.05	4,000.00	2,800.95
10-1-0124-5309	PROPERTY INSURANCE	215.00	0	746.00	900.00	154.00
10-1-0124-5408	VEHICLE & EQUIP. MAINTENANCE	16.68	521.16	1,117.56	700.00	-417.56
10-1-0124-5411	FUEL EXPENSE	66.52	121.91	736.61	1,800.00	1,063.39
10-1-0124-5413	STATE LEVY - 2% OF PERMIT REV	0	0	10,215.78	2,000.00	-8,215.78
10-1-0124-5504	TRAVEL - MEETINGS/EDUCATION	0	0	27.82	2,500.00	2,472.18
10-1-0124-5801	DUES & SUBSCRIPTIONS	0	0	165.00	250.00	85.00
10-1-0124-5802	DEMOLITION COSTS	0	0	0	30,000.00	30,000.00
10-1-0124-5803	REIMBURSE FEES	0	0	83.22	200.00	116.78
10-1-0124-5804	DEPARTMENTAL SUPPLIES	179.15	0	19.45	1,500.00	1,480.55
10-1-0124-5805	STORMWATER / E&S	2,931.00	1,680.00	1,680.00	10,000.00	8,320.00
10-1-0124-7009	CAPITAL OUTLAY	0	0	38,312.70	41,130.00	2,817.30
0124 CODE COMPLIANCE OFFICIAL		22,014.01	27,106.84	207,062.46	389,802.00	182,739.54

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Account Id	Account Description	Prior Period	Current Period	YTD	Budget	Balance
10-1-0126-0000	STREET MAINTENANCE	0	0	0	0	0
10-1-0126-1000	SALARIES	28,228.24	27,997.29	184,839.79	377,276.00	192,436.21
10-1-0126-1002	SALARIES - OVERTIME	1,716.06	2,203.56	9,842.25	15,000.00	5,157.75
10-1-0126-2001	FICA	2,229.30	2,261.96	14,604.39	30,010.00	15,405.61
10-1-0126-2003	RETIREMENT	3,412.04	5,252.85	30,722.16	80,398.00	49,675.84
10-1-0126-2005	MEDICAL PLANS	6,480.00	10,382.03	42,415.23	64,400.00	21,984.77
10-1-0126-2006	GROUP LIFE INSURANCE	204.71	205.57	1,174.67	5,056.00	3,881.33
10-1-0126-2007	DISABILITY INSURANCE	333.13	314.03	1,059.57	1,920.00	860.43
10-1-0126-2009	UNEMPLOYMENT INSURANCE	4.72	3.68	5.08	80.00	74.92
10-1-0126-2010	WORKERS COMPENSATION	2,281.00	0	11,279.00	20,330.00	9,051.00
10-1-0126-2011	CELL PHONE ALLOWANCE	40.00	40.00	240.00	480.00	240.00
10-1-0126-2012	UNIFORMS	2,743.30	0	0	2,000.00	2,000.00
10-1-0126-2013	CLOTHING ALLOWANCE	0	0	0	2,100.00	2,100.00
10-1-0126-3015	ENGINEERING	1,717.00	0	0	12,000.00	12,000.00
10-1-0126-5100	ELECTRIC SERVICE(STREETLIGHTS)	9,036.63	7,269.06	52,965.91	110,000.00	57,034.09
10-1-0126-5203	TELECOMMUNICATIONS	328.13	207.51	2,306.44	3,470.00	1,163.56
10-1-0126-5309	PROPERTY INSURANCE	3,367.00	0	11,098.00	14,500.00	3,402.00
10-1-0126-5407	STREET MAINTENANCE	13,773.98	13,051.70	190,128.47	1,814,969.00	1,624,840.53
10-1-0126-5408	VEHICLE & EQUIP. MAINTENANCE	5,110.34	4,273.15	15,574.50	40,000.00	24,425.50
10-1-0126-5411	FUEL EXPENSE	4,356.10	1,980.64	10,888.26	35,000.00	24,111.74
10-1-0126-5504	TRAVEL - MEETINGS/EDUCATION	445.09	0	168.00	8,500.00	8,332.00
10-1-0126-5804	DEPARTMENTAL SUPPLIES	206.36	0	2,222.62	16,074.00	13,851.38
10-1-0126-5805	SAFETY/PROTECTIVE EQUIP.	254.94	155.73	1,717.88	2,500.00	782.12
10-1-0126-7009	CAPITAL OUTLAY	0	0	5.00	1,696,717.00	1,696,712.00
0126 STREET MAINTENANCE		86,268.07	75,598.76	583,257.22	4,352,780.00	3,769,522.78

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Account Id	Account Description	Prior Period	Current Period	YTD	Budget	Balance
10-1-0132-0000	SOLID WASTE	0	0	0	0	0
10-1-0132-1000	SALARIES	11,829.91	12,276.64	82,607.75	153,414.00	70,806.25
10-1-0132-1002	SALARIES - OVERTIME	540.82	947.34	4,596.09	8,500.00	3,903.91
10-1-0132-2001	FICA	948.56	1,006.11	6,639.83	12,386.00	5,746.17
10-1-0132-2003	RETIREMENT	1,347.48	2,398.70	14,347.42	32,693.00	18,345.58
10-1-0132-2005	MEDICAL PLANS	3.15	4,181.05	18,160.23	27,600.00	9,439.77
10-1-0132-2006	GROUP LIFE INSURANCE	80.64	85.66	508.94	2,056.00	1,547.06
10-1-0132-2007	DISABILITY INSURANCE	124.44	131.28	459.48	760.00	300.52
10-1-0132-2009	UNEMPLOYMENT INSURANCE	0	0	0	40.00	40.00
10-1-0132-2010	WORKERS COMPENSATION	1,683.00	0	9,213.00	11,030.00	1,817.00
10-1-0132-2012	UNIFORMS	818.50	0	0	1,100.00	1,100.00
10-1-0132-2013	CLOTHING ALLOWANCE	0	0	0	900.00	900.00
10-1-0132-3004	REPAIRS & MAINTENANCE	199.00	0	22,791.99	30,000.00	7,208.01
10-1-0132-5309	PROPERTY INSURANCE	1,377.00	0	4,049.00	5,200.00	1,151.00
10-1-0132-5408	VEHICLE & EQUIP. MAINTENANCE	4,392.65	3,779.20	53,394.26	37,276.00	-16,118.26
10-1-0132-5411	FUEL EXPENSE	2,319.47	1,687.25	9,540.14	25,000.00	15,459.86
10-1-0132-5804	DEPARTMENTAL SUPPLIES	0	0	449.63	0.00	-449.63
10-1-0132-5805	SAFETY/PROTECTIVE EQUIP.	0	0	150.00	750.00	600.00
10-1-0132-6000	WASTE COLLECTION FEE	28,802.52	0	122,325.59	365,000.00	242,674.41
10-1-0132-7000	LANDFILL TIPPING FEES	13,033.60	12,720.40	74,963.20	100,000.00	25,036.80
	0132 SOLID WASTE	67,500.74	39,213.63	424,196.55	813,705.00	389,508.45

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Account Id	Account Description	Prior Period	Current Period	YTD	Budget	Balance
10-1-0133-0000	FLEET MAINTENANCE	0	0	0	0	0
10-1-0133-1000	SALARIES	16,431.90	13,577.90	71,440.90	222,615.00	151,174.10
10-1-0133-1002	SALARIES - OVERTIME	0	0	731.04	1,000.00	268.96
10-1-0133-2001	FICA	1,255.52	1,034.27	5,534.07	17,107.00	11,572.93
10-1-0133-2003	RETIREMENT	2,070.54	1,968.97	9,522.62	47,440.00	37,917.38
10-1-0133-2005	MEDICAL PLANS	2,012.10	2,691.82	8,600.93	27,600.00	18,999.07
10-1-0133-2006	GROUP LIFE INSURANCE	119.27	98.54	473.45	2,983.00	2,509.55
10-1-0133-2007	DISABILITY INSURANCE	176.90	148.78	476.35	1,070.00	593.65
10-1-0133-2009	UNEMPLOYMENT INSURANCE	0	5.00	8.80	40.00	31.20
10-1-0133-2010	WORKERS COMPENSATION	506.00	0	2,720.00	4,320.00	1,600.00
10-1-0133-2011	CELL PHONE ALLOWANCE	0	40.00	240.00	0.00	-240.00
10-1-0133-2012	UNIFORMS	381.75	0	0	600.00	600.00
10-1-0133-2013	CLOTHING ALLOWANCE	0	0	0	900.00	900.00
10-1-0133-3004	REPAIRS & MAINTENANCE	62.49	1,140.73	51,581.80	59,533.00	7,951.20
10-1-0133-5100	ELECTRICAL SERVICE	803.79	699.71	3,588.66	10,000.00	6,411.34
10-1-0133-5102	HEATING	657.20	358.28	817.26	5,000.00	4,182.74
10-1-0133-5203	TELECOMMUNICATIONS	328.12	118.90	1,863.54	3,500.00	1,636.46
10-1-0133-5309	PROPERTY INSURANCE	229.00	0	876.00	700.00	-176.00
10-1-0133-5408	VEHICLE & EQUIP. MAINTENANCE	1,386.29	1,235.81	5,578.42	20,000.00	14,421.58
10-1-0133-5411	FUEL EXPENSE	62.00	112.57	333.96	800.00	466.04
10-1-0133-5504	TRAVEL - MEETINGS/EDUCATION	0	0	40.00	300.00	260.00
10-1-0133-5801	DUES & SUBSCRIPTIONS	0	0	2,199.00	5,500.00	3,301.00
10-1-0133-5804	DEPARTMENTAL SUPPLIES	0	0	1,058.13	500.00	-558.13
10-1-0133-5805	SAFETY/PROTECTIVE EQUIP.	0	1,317.29	1,620.74	1,000.00	-620.74
0133 FLEET MAINTENANCE		26,482.87	24,548.57	169,305.67	432,508.00	263,202.33

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Account Id	Account Description	Prior Period	Current Period	YTD	Budget	Balance
10-1-0134-0000	FACILITY MAINTENANCE	0	0	0	0	0
10-1-0134-1000	SALARIES	13,234.09	6,901.74	64,524.23	115,376.00	50,851.77
10-1-0134-1002	SALARIES - OVERTIME	0	0	76.53	500.00	423.47
10-1-0134-2001	FICA	1,029.70	530.17	4,974.48	10,395.00	5,420.52
10-1-0134-2003	RETIREMENT	1,628.11	935.40	8,840.06	28,849.00	20,008.94
10-1-0134-2005	MEDICAL PLANS	1,009.20	2,835.14	16,801.49	27,600.00	10,798.51
10-1-0134-2006	GROUP LIFE INSURANCE	96.06	50.09	397.48	1,814.00	1,416.52
10-1-0134-2007	DISABILITY INSURANCE	150.38	78.71	372.66	920.00	547.34
10-1-0134-2009	UNEMPLOYMENT INSURANCE	0	0	0	50.00	50.00
10-1-0134-2010	WORKERS COMPENSATION	339.00	0	1,811.00	2,850.00	1,039.00
10-1-0134-2012	UNIFORMS	224.25	0	203.70	600.00	396.30
10-1-0134-2013	CLOTHING ALLOWANCE	0	0	0	1,200.00	1,200.00
10-1-0134-3004	REPAIRS & MAINTENANCE	742.96	7,872.62	44,327.19	176,000.00	131,672.81
10-1-0134-3015	ENGINEERING	0	5,165.00	13,305.00	10,000.00	-3,305.00
10-1-0134-5100	ELECTRICAL SERVICE	828.44	3,675.63	11,038.85	15,000.00	3,961.15
10-1-0134-5102	HEATING	592.45	188.13	628.72	7,000.00	6,371.28
10-1-0134-5309	PROPERTY INSURANCE	2,213.00	0	10,971.00	8,500.00	-2,471.00
10-1-0134-5405	CLEANING/JANITORIAL SUPPLIES	49.07	0	2,599.03	7,500.00	4,900.97
10-1-0134-5408	VEHICLE & EQUIP. MAINTENANCE	0	0	140.25	600.00	459.75
10-1-0134-5411	FUEL EXPENSE	0.00	105.92	647.36	800.00	152.64
10-1-0134-5805	SAFETY/PROTECTIVE EQUIP.	0	0	625.35	600.00	-25.35
10-1-0134-7009	CAPITAL OUTLAY	125,345.66	0	48,821.94	520,000.00	471,178.06
10-1-0134-7804	DEBT SERVICE	0	0	82,551.57	163,284.00	80,732.43
0134 FACILITY MAINTENANCE		147,482.37	28,338.55	313,657.89	1,099,438.00	785,780.11

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Account Id	Account Description	Prior Period	Current Period	YTD	Budget	Balance
10-1-0450-0000	PARKS AND GROUNDS	0	0	0	0	0
10-1-0450-1000	SALARIES	18,480.78	25,176.48	152,913.72	325,138.00	172,224.28
10-1-0450-1002	SALARIES - OVERTIME	0	0	0	2,000.00	2,000.00
10-1-0450-2001	FICA	1,397.43	1,908.08	11,530.03	25,026.00	13,495.97
10-1-0450-2003	RETIREMENT	2,263.12	3,949.09	21,830.73	69,287.00	47,456.27
10-1-0450-2005	MEDICAL PLANS	2,368.64	9,688.56	30,431.71	64,400.00	33,968.29
10-1-0450-2006	GROUP LIFE INSURANCE	133.57	180.32	957.09	4,355.00	3,397.91
10-1-0450-2007	DISABILITY INSURANCE	161.58	279.75	886.24	1,430.00	543.76
10-1-0450-2009	UNEMPLOYMENT INSURANCE	1.10	7.20	11.41	70.00	58.59
10-1-0450-2010	WORKERS COMPENSATION	696.00	0	2,937.00	5,820.00	2,883.00
10-1-0450-2011	CELL PHONE ALLOWANCE	0	40.00	120.00	0.00	-120.00
10-1-0450-2012	UNIFORMS	822.55	0	0	2,500.00	2,500.00
10-1-0450-2013	CLOTHING ALLOWANCE	0	0	0	1,800.00	1,800.00
10-1-0450-3004	REPAIRS & MAINTENANCE	9,260.53	4,579.85	36,903.27	105,000.00	68,096.73
10-1-0450-5100	ELECTRICAL SERVICE	2,272.20	2,409.15	11,100.65	25,000.00	13,899.35
10-1-0450-5203	TELECOMMUNICATIONS	520.77	437.85	3,945.47	5,720.00	1,774.53
10-1-0450-5204	CELLULAR/MOBILE COMMUNICATION	0	0	0	480.00	480.00
10-1-0450-5309	PROPERTY INSURANCE	655.00	0	3,585.00	2,600.00	-985.00
10-1-0450-5408	VEHICLE & EQUIP. MAINTENANCE	23.65	0	4,502.85	8,000.00	3,497.15
10-1-0450-5411	FUEL EXPENSE	493.64	392.28	3,082.97	8,000.00	4,917.03
10-1-0450-5504	TRAVEL - MEETINGS/EDUCATION	0	0	62.39	2,000.00	1,937.61
10-1-0450-5803	HEPATITIS SHOTS/DRUG TEST/DMV	182.00	0	0	0.00	0.00
10-1-0450-5804	DEPARTMENTAL SUPPLIES	0	0	0	250.00	250.00
10-1-0450-5805	SAFETY/PROTECTIVE EQUIP.	0	0	238.41	1,000.00	761.59
10-1-0450-7009	CAPITAL OUTLAY	0	133,915.34	338,745.57	1,056,500.00	717,754.43
0450 PARKS AND GROUNDS		39,732.56	182,963.95	623,784.51	1,716,376.00	1,092,591.49

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Account Id	Account Description	Prior Period	Current Period	YTD	Budget	Balance
10-1-0451-0000	LIBRARY	0	0	0	0	0
10-1-0451-3004	REPAIRS & MAINTENANCE	62.52	41.68	12,204.20	6,000.00	-6,204.20
10-1-0451-5100	ELECTRICAL SERVICE	746.10	865.09	6,708.33	13,000.00	6,291.67
10-1-0451-5102	HEATING	0	125.34	306.45	3,000.00	2,693.55
	0451 LIBRARY	808.62	1,032.11	19,218.98	22,000.00	2,781.02

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Account Id	Account Description	Prior Period	Current Period	YTD	Budget	Balance
10-1-0920-0000	COMMUNITY DEVELOPMENT	0	0	0	0	0
10-1-0920-5606	REGIONAL PLANNING COMMISSION	0	0	7,603.20	7,604.00	0.80
10-1-0920-5607	REGIONAL AIRPORT	0	0	25,000.00	25,000.00	0.00
10-1-0920-5608	SOUTH HILL CDA	0	0	50,000.00	50,000.00	0.00
10-1-0920-5609	COMMUNITY DEVELOPMENT	173.00	0	25,037.97	40,905.00	15,867.03
10-1-0920-5610	CDA FACILITIES REPAIRS/MAINTENANCE	604.93	0	0	0.00	0.00
10-1-0920-5611	MECKLENBURG COUNTY PUBLIC LIBRARY	0	0	0	7,610.00	7,610.00
10-1-0920-5612	SOUTHSIDE RESCUE SQUAD	0	0	150,000.00	150,000.00	0.00
10-1-0920-5614	CHAMBER OF COMMERCE/SHOPS OF SOUTH HILL	0	0	175,000.00	175,000.00	0.00
10-1-0920-5615	THE COLONIAL CENTER	0	0	0	15,000.00	15,000.00
10-1-0920-5616	SOUTH HILL VOLUNTEER FIRE DEPARTMENT	0	700.00	774,736.00	1,000,000.00	225,264.00
10-1-0920-5618	LAB BUS	0	0	0	43,497.00	43,497.00
10-1-0920-5620	BUSINESS EDUCATION PARTNERSHIP	0	0	4,000.00	4,000.00	0.00
10-1-0920-5622	SOUTH HILL REVITALIZATION	0	0	25,000.00	50,000.00	25,000.00
10-1-0920-5623	SOUTHERN VA FOOD HUB	0	0	12,000.00	12,000.00	0.00
10-1-0920-5626	COLONIAL CENTER - VCA GRANT AND MATCH	0	0	0	9,000.00	9,000.00
10-1-0920-5629	ROANOKE RIVER RAILS TO TRAILS	0	0	500.00	500.00	0.00
10-1-0920-5630	MECKLENBURG COUNTY SENIOR CITIZENS	0	0	2,500.00	2,500.00	0.00
10-1-0920-7009	CAPITAL OUTLAY	0	0	0	600,000.00	600,000.00
	0920 COMMUNITY DEVELOPMENT	777.93	700.00	1,251,377.17	2,192,616.00	941,238.83
	GENERAL FUND Expenditure Totals	875,269.80	704,379.44	6,155,476.80	17,653,378.00	11,497,901.20

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Account Id	Account Description	Prior Period	Current Period	YTD	Budget	Balance
30-2-5000-0001	WATER SALES	875,248.26	0	312,156.74	1,648,000.00	-1,335,843.26
30-2-5000-0002	WATER CONNECTION FEES	4,163.50	0	6,000.00	16,000.00	-10,000.00
30-2-5000-0004	SEWAGE TREATMENT/LACROSSE	17,042.09	0	12,623.42	40,000.00	-27,376.58
30-2-5000-0005	SEWAGE TREATMENT/BRODNAX	11,281.22	0	3,171.44	20,000.00	-16,828.56
30-2-5000-0006	PENALTIES-PAST DUE SALES	36,145.86	0	11,529.46	75,000.00	-63,470.54
30-2-5000-0007	INTEREST ON DEPOSITS	44,659.20	0	65,721.43	100,000.00	-34,278.57
30-2-5000-0008	WWTP EXPANSION PAYMENT/LACROSSE	1,455.90	1,455.90	8,735.40	17,470.00	-8,734.60
30-2-5000-0009	WWTP EXPANSION PAYMENT/BRODNAX	727.95	727.95	4,367.70	8,735.00	-4,367.30
30-2-5000-0010	SEPTIC TANK HAULERS FEE	7,642.78	11,910.03	75,802.71	60,000.00	15,802.71
30-2-5000-0011	SET UP FEE - BULK WATER	0	0	20.00	200.00	-180.00
30-2-5000-0013	CUT ON / TRANSFER FEES	29,360.00	0	8,760.00	50,000.00	-41,240.00
30-2-5000-0016	LEACHATE TREATMENT	186,717.33	0	13,874.01	425,000.00	-411,125.99
30-2-5000-0019	TRANSFER FROM FUND BALANCE (ARPA)	0	0	0	1,154,193.00	-1,154,193.00
30-2-5000-0020	TRANSFER FROM FUND BALANCE	0	0	0	1,536,829.00	-1,536,829.00
30-2-5000-0021	TRANSFER FROM GENERAL FUND	0	0	0	3,938,048.00	-3,938,048.00
30-2-5000-0025	MISCELLANEOUS INCOME	4,473.62	7,307.75	50,571.16	2,000.00	48,571.16
30-2-5000-0031	SEWER SALES	759,610.60	0	268,742.85	1,472,000.00	-1,203,257.15
30-2-5000-0032	SEWER CONNECTION FEES	3,000.00	0	0.00	24,000.00	-24,000.00
30-2-5000-0492	VDH LEAD SERVICE LINE INVENTORY GRANT	0	0	0	100,000.00	-100,000.00
30-2-5000-0493	AMERICAN RESCUE PLAN SEWER COLL GRANT	0	0	0	492,580.00	-492,580.00
30-2-5000-0497	CONSTRUCTION CONTRIBUTION	0	0	0	3,560,000.00	-3,560,000.00
30-2-5000-0580	SALE OF PROPERTY	0	0	0	15,000.00	-15,000.00
WATER & SEWER FUND Revenue Totals		1,981,528.31	21,401.63	842,076.32	14,755,055.00	-13,912,978.68

INCOME/EXPENSE REPORT

DECEMBER 2024

Account Id	Account Description	Prior Period	Current Period	YTD	Budget	Balance
30-0-0000-0000	WATER & SEWER FUND	0	0	0	0	0
30-1-6000-0000	WATER DISTRIBUTION SYSTEMS	0	0	0	0	0
30-1-6000-1000	SALARIES	6,062.14	7,997.17	44,889.79	142,030.00	97,140.21
30-1-6000-1002	SALARIES - OVERTIME	238.74	181.29	1,365.89	9,000.00	7,634.11
30-1-6000-1010	INCENTIVE	0	0	0	9,700.00	9,700.00
30-1-6000-2001	FICA	477.80	621.42	3,512.93	12,296.00	8,783.07
30-1-6000-2003	RETIREMENT	723.97	1,288.39	7,699.52	30,267.00	22,567.48
30-1-6000-2005	MEDICAL PLANS	726.95	2,619.39	11,006.08	27,600.00	16,593.92
30-1-6000-2006	GROUP LIFE INSURANCE	43.92	46.44	276.10	1,903.00	1,626.90
30-1-6000-2007	DISABILITY INSURANCE	83.79	106.02	325.42	530.00	204.58
30-1-6000-2009	UNEMPLOYMENT INSURANCE	0	2.08	2.08	30.00	27.92
30-1-6000-2010	WORKERS COMPENSATION	527.00	0	1,408.00	3,590.00	2,182.00
30-1-6000-2012	UNIFORMS	732.75	0	0	1,600.00	1,600.00
30-1-6000-2013	CLOTHING ALLOWANCE	0	0	0	600.00	600.00
30-1-6000-3004	REPAIRS AND MAINTENANCE	10,846.12	6,590.66	61,866.84	152,994.00	91,127.16
30-1-6000-3010	CONTRACT/TESTING SERVICES	645.22	772.12	2,437.20	6,500.00	4,062.80
30-1-6000-3015	ENGINEERING	0	0	0	5,000.00	5,000.00
30-1-6000-5100	ELECTRICAL SERVICE	483.60	297.59	2,576.75	3,500.00	923.25
30-1-6000-5203	TELECOMMUNICATIONS	88.56	220.07	1,189.86	1,200.00	10.14
30-1-6000-5309	PROPERTY INSURANCE	1,564.00	0	6,371.00	6,600.00	229.00
30-1-6000-5408	VEHICLE & EQUIP. MAINTENANCE	0	0	2,083.88	2,500.00	416.12
30-1-6000-5411	FUEL EXPENSE	217.43	306.41	1,336.13	5,000.00	3,663.87
30-1-6000-5413	VA DEPT OF HEALTH FEES	0	0	7,842.00	8,000.00	158.00
30-1-6000-5504	TRAVEL - MEETINGS/EDUCATION	0	0	500.00	2,000.00	1,500.00
30-1-6000-5700	WATER TANK MAINTENANCE	0	0	76,116.61	80,000.00	3,883.39
30-1-6000-5804	DEPARTMENTAL SUPPLIES	0	0	0	200.00	200.00
30-1-6000-5805	SAFETY/PROTECTIVE EQUIP.	150.00	150.00	300.00	600.00	300.00
30-1-6000-5806	BUSINESS INCENTIVE EXPENSE	0	0	0	100,000.00	100,000.00
30-1-6000-5807	NORTHSIDE INFRASTRUCTURE	0	0	1,585.01	4,450,000.00	4,448,414.99
30-1-6000-5897	AMERICAN RESCUE PLAN ACT EXPENSES	23,690.65	7,302.65	812,534.19	400,000.00	-412,534.19
30-1-6000-7009	CAPITAL OUTLAY	0	134,285.00	231,785.00	1,222,500.00	990,715.00
30-1-6000-7050	WATER PURCHASES - RRSA	99,232.50	0	499,450.30	1,300,000.00	800,549.70
30-1-6000-7804	DEBT SERVICE	0	0	133,506.01	365,478.00	231,971.99
	6000 WATER DISTRIBUTION SYSTEMS	146,535.14	162,786.70	1,911,966.59	8,351,218.00	6,439,251.41
30-1-6040-8600	TRANSFER TO OTHER FUNDS	6,702.50	0	0	81,250.00	81,250.00
	6040 Total	6,702.50	0.00	0.00	81,250.00	81,250.00

INCOME/EXPENSE REPORT

DECEMBER 2024

Account Id	Account Description	Prior Period	Current Period	YTD	Budget	Balance
30-1-6050-0000	SEWER COLLECTION SYSTEM	0	0	0	0	0
30-1-6050-1000	SALARIES	9,511.80	11,332.59	69,542.29	142,030.00	72,487.71
30-1-6050-1002	SALARIES - OVERTIME	303.41	233.03	2,337.33	9,000.00	6,662.67
30-1-6050-2001	FICA	733.20	871.02	5,415.38	11,554.00	6,138.62
30-1-6050-2003	RETIREMENT	1,196.93	1,868.76	11,140.49	30,267.00	19,126.51
30-1-6050-2005	MEDICAL PLANS	287.25	3,222.75	14,376.74	27,600.00	13,223.26
30-1-6050-2006	GROUP LIFE INSURANCE	68.96	73.14	434.68	1,903.00	1,468.32
30-1-6050-2007	DISABILITY INSURANCE	90.61	112.82	349.22	530.00	180.78
30-1-6050-2009	UNEMPLOYMENT INSURANCE	0	1.63	1.63	30.00	28.37
30-1-6050-2010	WORKERS COMPENSATION	203.00	0	580.00	1,410.00	830.00
30-1-6050-2012	UNIFORMS	0	0	0	1,600.00	1,600.00
30-1-6050-2013	CLOTHING ALLOWANCE	0	0	0	600.00	600.00
30-1-6050-3004	REPAIRS & MAINTENANCE	5,321.97	6,784.81	64,851.23	110,000.00	45,148.77
30-1-6050-3015	ENGINEERING	0	740.00	8,349.00	20,000.00	11,651.00
30-1-6050-5100	ELECTRICAL SERVICE	3,100.02	1,813.20	17,152.01	30,000.00	12,847.99
30-1-6050-5203	TELECOMMUNICATIONS	40.01	40.01	200.05	500.00	299.95
30-1-6050-5309	PROPERTY INSURANCE	1,357.00	0	4,120.00	5,500.00	1,380.00
30-1-6050-5408	VEHICLE & EQUIP. MAINTENANCE	4,843.58	852.00	5,389.23	12,000.00	6,610.77
30-1-6050-5411	FUEL EXPENSE	830.09	1,119.46	5,964.31	10,000.00	4,035.69
30-1-6050-5504	TRAVEL - MEETINGS/EDUCATION	0	0	0	3,800.00	3,800.00
30-1-6050-5804	DEPARTMENTAL SUPPLIES	0	0	0	200.00	200.00
30-1-6050-5805	SAFETY/PROTECTIVE EQUIP.	0	0	0	600.00	600.00
30-1-6050-5806	NORTHEAST SEWER PROJECT	0	0	2,873.04	0.00	-2,873.04
30-1-6050-5897	AMERICAN RESCUE PLAN ACT EXPENSES	0	0	11,170.98	0.00	-11,170.98
30-1-6050-7009	CAPITAL OUTLAY	42,000.00	19,776.97	155,383.60	4,041,643.00	3,886,259.40
30-1-6050-7804	DEBT SERVICE	0	0	263,992.49	543,886.00	279,893.51
	6050 SEWER COLLECTION SYSTEM	69,887.83	48,842.19	643,623.70	5,004,653.00	4,361,029.30
30-1-6940-8600	TRANSFER TO OTHER FUNDS	6,702.50	0	0	81,250.00	81,250.00
	6940 Total	6,702.50	0.00	0.00	81,250.00	81,250.00

INCOME/EXPENSE REPORT

DECEMBER 2024

Account Id	Account Description	Prior Period	Current Period	YTD	Budget	Balance
30-1-7000-0000	WASTEWATER TREATMENT PLANT	0	0	0	0	0
30-1-7000-1000	SALARIES	21,106.51	22,692.04	151,836.38	329,172.00	177,335.62
30-1-7000-1002	SALARIES - OVERTIME	0	0	236.44	2,000.00	1,763.56
30-1-7000-1004	SALARIES - PART TIME	1,518.28	1,012.18	3,036.54	11,000.00	7,963.46
30-1-7000-2001	FICA	1,719.20	1,796.16	11,764.92	26,176.00	14,411.08
30-1-7000-2003	RETIREMENT	2,611.95	4,601.27	27,592.07	70,147.00	42,554.93
30-1-7000-2005	MEDICAL PLANS	1,009.20	5,944.97	25,829.11	46,000.00	20,170.89
30-1-7000-2006	GROUP LIFE INSURANCE	153.06	164.63	978.83	4,411.00	3,432.17
30-1-7000-2007	DISABILITY INSURANCE	227.80	243.52	854.09	1,600.00	745.91
30-1-7000-2009	UNEMPLOYMENT INSURANCE	1.80	0	0	80.00	80.00
30-1-7000-2010	WORKERS COMPENSATION	647.00	0	2,674.00	4,280.00	1,606.00
30-1-7000-2012	UNIFORMS	0	0	0	300.00	300.00
30-1-7000-2013	CLOTHING ALLOWANCE	0	0	0	1,500.00	1,500.00
30-1-7000-3004	REPAIRS & MAINTENANCE	4,169.88	13,027.00	56,843.55	175,000.00	118,156.45
30-1-7000-3010	CONTRACT/TESTING SERVICES	4,851.90	2,886.20	13,731.40	35,000.00	21,268.60
30-1-7000-3012	LEGAL EXPENSES	0	0	0	20,000.00	20,000.00
30-1-7000-3015	ENGINEERING	0	0	20,000.00	50,000.00	30,000.00
30-1-7000-5100	ELECTRICAL SERVICE	8,283.88	8,593.59	41,194.11	146,771.00	105,576.89
30-1-7000-5203	TELECOMMUNICATIONS	256.25	228.66	1,312.70	3,950.00	2,637.30
30-1-7000-5309	PROPERTY INSURANCE	4,908.00	0	20,481.00	16,800.00	-3,681.00
30-1-7000-5405	CLEANING & JANITORIAL	0	0	234.34	500.00	265.66
30-1-7000-5408	VEHICLE & EQUIP. MAINTENANCE	0	0	507.62	5,000.00	4,492.38
30-1-7000-5411	FUEL EXPENSE	60.92	56.75	3,143.11	15,000.00	11,856.89
30-1-7000-5413	DEQ FEES	0	0	10,886.00	11,000.00	114.00
30-1-7000-5415	CHEMICALS	0	0	4,439.00	22,000.00	17,561.00
30-1-7000-5416	LAB SUPPLIES	443.49	781.00	5,792.62	11,000.00	5,207.38
30-1-7000-5419	DISPOSAL EXPENSE	6,568.62	0	18,116.31	60,000.00	41,883.69
30-1-7000-5504	TRAVEL - MEETINGS/EDUCATION	0	0	985.65	7,000.00	6,014.35
30-1-7000-5804	DEPARTMENTAL SUPPLIES	344.93	0	567.50	2,000.00	1,432.50
30-1-7000-5805	SAFETY/PROTECTIVE EQUIP.	-1,297.86	0	265.83	2,000.00	1,734.17
30-1-7000-7009	CAPITAL OUTLAY	0	0	0	40,000.00	40,000.00
30-1-7000-7804	DEBT SERVICE	0	0	59,150.28	116,997.00	57,846.72
	7000 WASTEWATER TREATMENT PLANT	57,584.81	62,027.97	482,453.40	1,236,684.00	754,230.60
	WATER & SEWER FUND Expenditure Totals	287,412.78	273,656.86	3,038,043.69	14,755,055.00	11,717,011.31

Items for Approval

Town Council Meeting

January 13, 2025

1. Town Manager Report
 - a. Town Hall Update

Reports to Accept as Presented

Town Council Meeting

January 13, 2025

1. Town Manager Report
 - a. Facilities Reservation Calendar
2. Police Report
3. Municipal Services Report
4. Code Compliance Report
 - a. Monthly Report
 - b. Dilapidated Properties
5. Business Development Report
6. Human Resources Report

South Hill Facilities Reservation Record 2025

<u>DATE</u>	<u>GROUP</u>	<u>PURPOSE</u>	<u>ATTENDANCE</u>	<u>TIME</u>	<u>VENUE</u>
2/8/2025	VCU CMH	OYSTERFEST FUNDRAISER	200-300	2PM-6PM	SOUTH HILL EXCHANGE
2/22/2025	SOUTH HILL CHAMBER OF COMMERCE	TEAZE CONCERT		ALL DAY	SOUTH HILL EXCHANGE
3/1/2025	SOUTHSIDE VA QUAIL FOREVER	BANQUET	200	5PM-10:30PM	SOUTH HILL EXCHANGE
3/13/2025	SOUTH HILL CHAMBER OF COMMERCE	SUMMER CONCERT - BACK UP FOR WEATHER		ALL DAY	CENTENNIAL AMPHITHEATER & SOUTH HILL EXCHANGE
3/15/2025	THE LONGBEARDS (NICHOLAS BROWN)	FUNDRAISER FOR 501C3 GROUP/ORGANIZATION	500>	3PM	SOUTH HILL EXCHANGE
3/21/2025	MECKLENBURG CANCER ASSOCIATION	SHAGGING FOR A CAUSE			SOUTH HILL EXCHANGE
3/22/2025	MECKLENBURG CANCER ASSOCIATION	SHAGGING FOR A CAUSE		ALL DAY	SOUTH HILL EXCHANGE
4/10/2025	SOUTH HILL CHAMBER OF COMMERCE	SUMMER CONCERT - BACK UP FOR WEATHER		ALL DAY	CENTENNIAL AMPHITHEATER & SOUTH HILL EXCHANGE
5/17/2025	SOUTH HILL CHAMBER OF COMMERCE	SUMMER CONCERT - BACK UP FOR WEATHER		ALL DAY	CENTENNIAL AMPHITHEATER & SOUTH HILL EXCHANGE
5/24/2025	INDIA ROGERS	FAMILY REUNION	50	ALL DAY	CENTENNIAL PAVILION
5/31/2025	HATTIE FARRAR	BIRTHDAY PARTY	40	930AM-UNTIL	CENTENNIAL PAVILION
6/12/2025	SOUTH HILL CHAMBER OF COMMERCE	SUMMER CONCERT - BACK UP FOR WEATHER		ALL DAY	CENTENNIAL AMPHITHEATER & SOUTH HILL EXCHANGE
7/26/2025	ANNETTE RICHARDSON	FAMILY GET TOGETHER	50	2PM-8PM	CENTENNIAL PAVILION
8/30/2025	IDA FOUNTAIN/RASELA ZIPPARO	FAMILY REUNION	APPROX. 100	9AM	CENTENNIAL PAVILION
9/6/2025	ANNETTE RICHARDSON	FAMILY GET TOGETHER	50	2PM-8PM	CENTENNIAL PAVILION
9/13/2025	WHITTLE GROVE BAPTIST CHURCH	CHURCH OUTING	75	ALL DAY	CENTENNIAL PAVILION

South Hill Facilities Reservation Record 2025

<u>DATE</u>	<u>GROUP</u>	<u>PURPOSE</u>	<u>ATTENDANCE</u>	<u>TIME</u>	<u>VENUE</u>
5/17/2025	SOUTH HILL CHAMBER OF COMMERCE	EVENT	???	ALL DAY	MARKET SQUARE



Police Report
December 2024

Activity:

Dec 24

Nov 24

Dec 23

• Traffic Stops	170	139	284
• Traffic Summons Issued	135	119	176
• DUI Arrests	4	6	7
• Reportable/Non-Reportable Vehicle Crashes	38	50	23

Criminal Reports:

○ Larcenies Reported	9	13	18
○ Larcenies Cleared	4	8	11
○ Assaults Reported	8	6	1
○ Assaults Cleared	8	5	1
○ Break Ins Reported	0	1	2
○ Break Ins Cleared	0	0	2
○ Murders	0	0	0
○ Murders Cleared	0	0	0
○ Rapes Reported	0	0	0
○ Rapes Cleared	0	0	0
○ Robberies (Attempts) Reported	0	0	0
○ Robberies Cleared	0	0	0

○ Arsons Reported	0	0	0
○ Arsons Cleared	0	0	0
○ Other Reportable Offenses	25	26	37
○ All Other Reportable Offenses Cleared	16	16	29

Calls for Service:

	Dec 24	Nov 24	Dec 23
• Alarms	24	22	34
• Animal Complaints	8	12	17
• Disturbance Calls	33	42	37
• Police Escorts Business/Funeral	27	16	22
• 911 Hang Up Calls/Open Lines	34	16	27
• Vehicle Unlockings	21	0	66
• Vandalisms	5	4	1
• All Other Calls for Service	713	988	1217
• Total Calls for Service	865	1100	1421
• Property Reported Stolen	\$80844	\$6076	\$3275
• Property Recovered	\$144328	\$2580	\$93

Miscellaneous:

• Court	0	46	20
• Training Hours	96	236	96
• Warrants Issued/Served	56	109	50
• Inoperative Vehicles Tagged	1	0	1
• Inoperative vehicles Tagged YTD	23	21	22

Administrative News

Officer Dante Taylor graduated from Basic LE on December 17, 2024.

Julio Alarcon was hired and sworn in as a Police Officer on December 20, 2024. He will begin Basic LE January 2, 2025.

The following completed trainings in December 2024:

- **Officer Heather McCall – CIT – Clarksville, Va.**
- **Officer Ricky Spence – General Instructor – Training Academy**
- **Officers Dante Taylor and Julio Alarcon – Taser & Revive Training – Police Department**

Lt. Ryan Durham completed 4 hours Career Development – online



Police Report

2024

Activity:

2024

2023

• Traffic Stops	2276	2823
• Traffic Summons Issued	1727	1959
• DUI Arrests	63	61
• Reportable/Non-Reportable Vehicle Crashes	381	259

Criminal Reports:

• Larcenies Reported	154	184
• Larcenies Cleared	116	114
• Assaults Reported	80	54
• Assaults Cleared	75	49
• Break Ins Reported	14	11
• Break Ins Cleared	6	6
• Rapes Reported	3	3
• Rapes Cleared	2	1
• Robberies Reported	0	2
• Robberies Cleared	0	2
• Arsons Reported	0	0
• Arsons Cleared	0	0
• Homicides	1	0
• Homicides Clear	1	0

• All Other Reportable Offenses	299	344
• All Other Reportable Offenses Cleared	184	257

Calls for Service:

2024

2023

• Burglar Alarms	288	315
• Animal Complaints	189	202
• Disturbance Calls	386	369
• Police Escorts Business/Funeral	290	278
• 911 Hang Up Calls/Open Lines	333	413
• Vehicle Unlockings	148	568
• Vandalisms	36	33
• All Other Calls For Service	10577	12177
• Total Calls for Service	12247	14623
• Property Reported Stolen	\$261114	\$126504
• Property Recovered	\$318926	\$155481

Miscellaneous:

• Court Overtime	340	271
• Training Hours	1724	1039
• Warrants Issued	713	544

Agenda Item A

To: Mayor and Town Council
From: Director of Municipal Services
Date: January 13, 2025
Re: Municipal Services Projects

The Town was awarded a grant by VDH to assist with the completion and implementation of the Lead and Copper inventory. The grant awarded is for \$160,000.00. The paperwork has just been completed by the State and the Town to allow money to begin to flow back to the Town. The 185 services of the 2920 services that are galvanized requiring replacement. The property owners have been notified in writing by the Town. The Town will move into a phased replacement program over the next several years. The Town expenses to conduct and submit the inventory list to the EPA totaled just over \$115,762.00. SPDC and the Town are submitting the reimbursement for the labor and expense of conducting the service line inventory and are expecting reimbursement to occur in the near future.

The contractor has completed the six inch water line installation. Pressure tests have been completed. Bacteriological testing is ongoing. Service line replacements should occur within the next several weeks.

One of the three sewer pump station generators has moved forward as part of the FEMA/VDEM grant. This one installation and startup should occur by the end of February. The other two generators should be installed this summer.

The crews put up and then took down the street closures for parade and hometown Christmas events.

Several water leaks were repaired during the month, on existing two inch water lines and six inch water lines.

Salt and sand were put down due the structure fire that occurred between Lunenburg and Brunswick Avenues.

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This item is for Council information only. No action is required.

PERMIT AND INSPECTION REPORT FOR : December 2024

	INSPECTIONS	PERMITS	FEES
BUILDING	19	7	\$670.93
MECHANICAL	11	6	\$249.39
PLUMBING	8	4	\$121.99
ELECTRICAL	27	8	\$233.07
FIRE PROT	0	0	\$0.00
SIGN	0	1	\$81.60
LAND DIST	1	1	\$30.60
TOTALS	66	27	\$1,387.58

RECAP OF EXEMPT PERMITS:

TYPE OF PERMIT	\$ THIS MONTH	\$ YTD
UEZ	\$0.00	\$0.00
REHAB	\$0.00	\$0.00
GENERAL	\$460.95	\$1,921.64
WORK VALUE	\$249,098.00	\$347,160,597.85

FYTD	Fees	\$14,582.78	Work Value	\$3,787,049.37
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NEW BUSINESSES IN TOWN OF SOUTH HILL

12/1/2024 –12/31/2024

No new businesses in December 2024

Range: First to Last
Activity Date Range: 12/01/24 to 12/31/24 Activity Type Range: First to Last Range of Building Codes: First to Last

Application Id Building Code	Insrt/Dc-Blk/Lot Activity Type	Inspector	Property Location Date	Start Time	End Time	Owner Name Actual Time	Status	Phone	Permit No
5659 BUILDING	078A14-A-001A TEMPORARY CO		719 FERRELL CRESCENT STREET			SOUTH HILL PARTNERS, LLC	PASS	(240)505-9293	23-00176
5776 BUILDING	078A08-01-A1 FINAL INSPECTIO		1474 N MECKLENBURG AVE			CALDERON, LAZARO RAYO	PASS		23-00293
5806 MECHANICAL	078A14-A-001A TEMPORARY CO		719 FERRELL CRESCENT STREET			SOUTH HILL PARTNERS, LLC	PASS	(240)505-9293	23-00323
5824 ELECTRICAL	078A14-A-001A TEMPORARY CO		719 FERRELL CRESCENT STREET			SOUTH HILL PARTNERS, LLC	PASS	(240)505-9293	23-00341
5841 PLUMBING	078A14-A-001A TEMPORARY CO		719 FERRELL CRESCENT STREET			SOUTH HILL PARTNERS, LLC	PASS	(240)505-9293	24-00012
5848 LAND DISTURB	078A17-67-001 FINAL INSPECTIO		501 SOUTH HILL AVE			ROGERS JAMETHRO A & ROGERS ANTONIA	PASS		24-00019
5904 ELECTRICAL	078A08-10-003 FINAL INSPECTIO		1474 NORTH MECKLENBURG AVENU			CALDERON LAZARO RAYO	PASS		24-00073
5922 BUILDING	097000-13-001 SLAB INS		260 BUTTS STREET			MICROSOFT CORPORATION	PASS		24-00091
BUILDING	SLAB INS						PASS		
BUILDING	SLAB INS						PASS		
BUILDING	SLAB INS						PASS		
BUILDING	SLAB INS						PASS		
BUILDING	SLAB INS						PASS		
5937 BUILDING	078A06-19-024 FINAL INSPECTIO		1555 VALLEY ROAD			ARTHUR L MICHAEL JR & ARTHUR LISA C	PASS		24-00106
5950 ELECTRICAL	097000-13-001 ELE SPECIAL INS		260 BUTTS STREET			MICROSOFT CORPORATION	PASS		24-00119
ELECTRICAL	ELE ROUGH IN						PASS		
ELECTRICAL	ELE ROUGH IN						PASS		
ELECTRICAL	ELE ROUGH IN						PASS		

Application Id Building Code	Insrt/Dc-Blk/Lot Activity Type	Inspector	Property Location Date	Start Time	End Time	Owner Name Actual Time	Status	Phone	Permit No
5951	097000-13-001		260 BUTTS ST			MICROSOFT CORPORATION			24-00120
ELECTRICAL	ELE ROUGH IN		12/06/24			PASS			
ELECTRICAL	ELE ROUGH IN		12/09/24			PASS			
ELECTRICAL	ELE ROUGH IN		12/09/24			PASS			
ELECTRICAL	ELE ROUGH IN		12/13/24			PASS			
ELECTRICAL	ELE ROUGH IN		12/18/24			PASS			
ELECTRICAL	ELE ROUGH IN		12/18/24			PASS			
5956	078A17-23-E-008		701 & 703 ROANOKE AVE			TANNER RICHARD L			24-00125
BUILDING	FINAL INSPECTIO		12/03/24			PASS			
5985	078A17-67-001		501 SOUTH HILL AVE			ROGERS JAMETHRO A & ROGERS ANTONIA			24-00154
BUILDING	FINAL INSPECTIO		12/02/24			PASS			
6050	078A06-19-024		1555 VALLEY ROAD			ARTHUR L MICHAEL JR & ARTHUR LISA C			24-00222
ELECTRICAL	FINAL INSPECTIO		12/18/24			PASS			
6051	078A06-19-024		1555 VALLEY ROAD			ARTHUR L MICHAEL JR & ARTHUR LISA C			24-00223
MECHANICAL	FINAL INSPECTIO		12/18/24			PASS			
6053	078A06-19-024		1555 VALLEY ROAD			ARTHUR L MICHAEL JR & ARTHUR LISA C			24-00225
PLUMBING	FINAL INSPECTIO		12/18/24			PASS			
6054	078A06-19-024		1555 VALLEY ROAD			ARTHUR L MICHAEL JR & ARTHUR LISA C			24-00226
MECHANICAL	FINAL INSPECTIO		12/18/24			PASS			
6055	078A13-A-042		654 LOMBARDY ST			WHEELER, SANDRA			24-00227
BUILDING	FINAL INSPECTIO		12/05/24			PASS			
6056	078A13-A-042		654 LOMBARDY ST			WHEELER, SANDRA			24-00228
MECHANICAL	FINAL INSPECTIO		12/05/24			PASS			
6057	078A13-A-042		654 LOMBARDY ST			WHEELER, SANDRA			24-00229
PLUMBING	FINAL INSPECTIO		12/10/24			PASS			
6058	078A13-A-042		654 LOMBARDY ST			WHEELER, SANDRA			24-00230
ELECTRICAL	FINAL INSPECTIO		12/05/24			PASS			

Application Id Building Code	Insrt/Dc-Blk/Lot Activity Type	Inspector	Property Location Date Start Time End Time	Owner Name Actual Time Status	Phone	Permit No
6059 ELECTRICAL	078A17-23-E-008 FINAL INSPECTIO		701 & 703 ROANOKE AVE 12/03/24	TANNER RICHARD L PASS		24-00231
6074 PLUMBING	078A17-67-001 FINAL INSPECTIO		501 SOUTH HILL AVE 12/02/24	ROGERS JAMETHRO A & ROGERS ANTONIA PASS		24-00246
6080 PLUMBING	078A17-23-E-008 FINAL INSPECTIO		701 & 703 ROANOKE 12/03/24	TANNER RICHARD L PASS		24-00252
6081 MECHANICAL	078A17-23-E-008 FINAL INSPECTIO		12/03/24	TANNER RICHARD L PASS		24-00253
6086 ELECTRICAL	078A17-67-001 FINAL INSPECTIO		501 SOUTH HILL AVE 12/02/24	ROGERS JAMETHRO A & ROGERS ANTONIA PASS		24-00258
6106 BUILDING	078A06-08-F-025 FINAL INSPECTIO		305 BETHANY DRIVE 12/05/24	CREEDLE STEVEN HART & CREEDLE SUSAN PASS		24-00278
6112 BUILDING	078A18-A-042 INSULATION INS		58 HAMMER ST 12/06/24	WMS PROPERTIES LLC PASS		24-00284
6119 BUILDING BUILDING	078A12-A-085 FINAL INSPECTIO FINAL INSPECTIO		410 NORTH THOMAS STREET 12/02/24 12/11/24	JIM & RICHELLE DELBOSQUE FAIL PASS		24-00291
6125 ELECTRICAL	078A18-17-A4 FINAL INSPECTIO		706 EAST ATLANTIC STREET 12/03/24	VANO MICHAEL & JOANNE LIVING TRUST PASS	(650)773-0988	24-00297
6135 BUILDING	078A11-15-003-007 INSULATION INS		982 PARKVIEW DR 12/06/24	FREEMAN COMPANIES LLC PASS		24-00307
6136 ELECTRICAL	078A06-08-F-025 FINAL INSPECTIO		305 BETHANY DRIVE 12/05/24	CREEDLE STEVEN HART & CREEDLE SUSAN PASS		24-00308
6138 PLUMBING	078A11-15-003-007 PLB ROUGH IN		982 PARKVIEW DR 12/06/24	FREEMAN COMPANIES LLC PASS		24-00310
6142 ELECTRICAL	078A17-42-001-013 FINAL INSPECTIO		120 WEST DANVILLE STREET 12/06/24	JONES J P PASS		24-00314

Application Id Building Code	Insrt/Dc-Blk/Lot Activity Type	Inspector	Property Location Date	Start Time	End Time	Owner Name Actual Time	Status	Phone	Permit No
6147 BUILDING	078A18-A-031 FINAL INSPECTIO		618 EAST ATLANTIC STREET 12/20/24			QUIK FUEL INC	PASS		24-00319
6149 MECHANICAL	078A18-A-031 FINAL INSPECTIO		618 EAST ATLANTIC STREET 12/20/24			QUIK FUEL INC	PASS		24-00321
6152 ELECTRICAL ELECTRICAL	078A12-A-085 FINAL INSPECTIO FINAL INSPECTIO		410 NORTH THOMAS STREET 12/02/24 12/11/24			DELBOSQUE, JIMMY LEE & ANNETTE	FAIL PASS		24-00324
6159 MECHANICAL	078A18-17-A4 FINAL INSPECTIO		706 EAST ATLANTIC STREET 12/13/24			VANO MICHAEL & JOANNE LIVING TRUST	PASS	(650)773-0988	24-00331
6160 MECHANICAL	078A07-A-018 FINAL INSPECTIO		405 FOREST LANE 12/03/24			ESTES LISA BRASWELL	PASS		24-00332
6161 MECHANICAL	078A17-16-001 FINAL INSPECTIO		501 SOUTH HILL AVE 12/02/24			ROGERS JAMETHRO & ANTONIA A	PASS		24-00333
6162 BUILDING	078A12-A-002 FINAL INSPECTIO		711 CHAPTICO ROAD 12/23/24			LYNN CHARLES A JR & SAVELLI-LYNN FI	PASS		24-00334
6164 MECHANICAL	078A07-11-H-006 FINAL INSPECTIO		1008 CHARLES STREET 12/09/24			LUCY CURT S & STEPHANIE J	PASS		24-00335
6166 MECHANICAL	078A06-18-011 GAS LINE		909 CHAMBERS ST 12/03/24			BARBOUR GLENN E & BARBOUR LINDA B	PASS		24-00338
6169 ELECTRICAL	078A18-A-042 ELE ROUGH IN		58 HAMMER ST 12/04/24			WMS PROPERTIES LLC	PASS		24-00341
6173 ELECTRICAL	078A12-A-002 FINAL INSPECTIO		711 CHAPTICO ROAD 12/23/24			LYNN CHARLES A JR & SAVELLI-LYNN FI	PASS		24-00345
6174 BUILDING	078A13-A-042 MOBILE HOME SET		672 LOMBARDY ST 12/31/24			WHEELER, SANDRA	PASS		24-00346
6175	078A13-A-042		672 LOMBARDY ST			WHEELER, SANDRA			24-00347

Application Id Building Code	Insrt/Dc-Blk/Lot Activity Type	Inspector	Property Location Date	Start Time	End Time	Owner Name Actual Time	Status	Phone	Permit No
ELECTRICAL	FINAL INSPECTIO		12/31/24				PASS		
6176 PLUMBING	078A13-A-042 FINAL INSPECTIO		672 LOMBARDY ST 12/31/24			INVESTMENT ASSOCIATES INC PASS			24-00348
6179 ELECTRICAL	078A17-39-B FINAL INSPECTIO		110 WEST DANVILLE STREET 12/31/24			HART, MATTHEW & SPAINHOUR, GABRIELLE PASS			24-00351
6180 PLUMBING	078A17-39-B FINAL INSPECTIO		110 WEST DANVILLE STREET 12/31/24			HART, MATTHEW & SPAINHOUR, GABRIELL PASS			24-00352
6181 ELECTRICAL	078A06-A-003 ELE SPECIAL INS		1001 BINFORD ST 12/13/24			TOWN OF SOUTH HILL PASS			24-00353
6187 ELECTRICAL	078A18-02-052 FINAL INSPECTIO		519 FRANKLIN STREET 12/26/24			C & S ENTERPRISES OF VIRGINIA LLC PASS			24-00359

Application Id	Insrt/Dc-Blk/Lot	Inspector	Property Location		Owner Name		Phone	Permit No
Building Code	Activity Type		Date	Start Time	End Time	Actual Time		

Activity Type Totals:

ELE ROUGH IN:	10	ELE SPECIAL INS:	2	FINAL INSPECTIO:	40	GAS LINE:	1	INSULATION INS:	2
MOBILE HOME SET:	1	PLB ROUGH IN:	1	SLAB INS:	5	TEMPORARY CO:	4		

Building Code Totals:

BUILDING:	19	ELECTRICAL:	27	LAND DISTURB:	1	MECHANICAL:	11	PLUMBING:	8
Total Activities:	66	Total Permits:	52						

Inspector Totals:

None: 66

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Range: First to Last Issue Date Range: 12/01/24 to 12/31/24

**Indicates payment is in batch

Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location	Alteration Cost	New Volume	BUILDING	ELECTRICAL	TOTAL
App Date	Owner Name		Work Type	Use Type	Additional Cost	FIRE	LAND DISTURB	MECHANICAL
Description of Work						PLUMBING	SIGN	
24-00334	12/11/24	078A12-A-002	711 CHAPTICO ROAD	16,800.00	0	PAID:	104.30	104.30
11/27/24	LYNN CHARLES A JR & SAVELLI-LYNN FI	ENCAPSULATE CRA R-5	Res; 1 & 2 Family		0.00	0.00	0.00	0.00
Crawlspace Encapsulation						0.00	0.00	
24-00335	12/02/24	078A07-11-H-006	1008 CHARLES STREET	9,500.00	0	PAID:	0.00	91.29
12/02/24	LUCY CURT S & STEPHANIE J	HVAC SYSTEM R-5	Res; 1 & 2 Family		0.00	0.00	0.00	91.29
Installing gas furnace/heat pump with ductwork						0.00	0.00	
24-00336	12/02/24	078A07-11-H-006	1008 CHARLES STREET	200.00	0	PAID:	0.00	25.50
12/02/24	LUCY CURT S & STEPHANIE J	GAS LINE			0.00	0.00	0.00	25.50
Install gas line for furnace						0.00	0.00	
24-00337	12/03/24	078A17-38-003	205 WEST DANVILLE STREET	20,000.00	0	PAID:	122.40	122.40
12/02/24	CITY OF REFUGE- SOUTH HILL, INC	REPAIR ROOF A-3	Assy; Lecture Halls, Art Galle		0.00	0.00	0.00	0.00
Removing damaged flat roof area 260 sqft. Replacing with like kind insulatiand new TPO membrane. Replacing and ba						0.00	0.00	
roof sheathing.								
24-00338	12/03/24	078A06-18-011	909 CHAMBERS ST	2,000.00	0	PAID:	0.00	25.50
12/03/24	BARBOUR GLENN E & BARBOUR LINDA B	HVAC SYSTEM R-5	Res; 1 & 2 Family		0.00	0.00	0.00	25.50
INSTALLING GAS LINE						0.00	0.00	
24-00339	12/03/24	078A18-A-042	58 HAMMER ST	9,000.00	0	PAID:	0.00	45.90
12/03/24	WMS PROPERTIES LLC	GAS LINE			0.00	0.00	0.00	45.90
Install 125000 BTU Infrared heaters 30ft tube, 1000 watt 240v electric heatein bathroom and 45000 BTu Natural gas						0.00	0.00	
space heater in storage area								
24-00340	12/03/24	078A18-A-042	58 HAMMER ST	8,920.00	0	PAID:	0.00	45.49
12/03/24	WMS PROPERTIES LLC	NEW COMMERCIAL B	Business		0.00	0.00	0.00	0.00
Plumbing for oil service business						45.49	0.00	
24-00341	12/03/24	078A18-A-042	58 HAMMER ST	11,500.00	0	PAID:	0.00	80.07
12/03/24	WMS PROPERTIES LLC	NEW COMMERCIAL B	Business		0.00	0.00	80.07	80.07
Plumbing for oil servicing car care						0.00	0.00	0.00
24-00342	12/04/24	078A17-16-001-016	521 WEST DANVILLE STREET	17,000.00	0	PAID:	107.10	107.10
12/04/24	H2K ENTERPRISES LLC	REPAIR ROOF B	Business		0.00	0.00	0.00	0.00

Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location	Alteration Cost	New Volume		BUILDING	ELECTRICAL	TOTAL
App Date	Owner Name		Work Type	Use Type	Additional	Cost	FIRE	LAND DISTURB	MECHANICAL
Description of Work							PLUMBING	SIGN	
Partial replacement of roof							0.00	0.00	
24-00343	12/05/24	078A06-14-003-002	819 LEES COURT	3,250.00	0	PAID:	0.00	0.00	25.50
12/05/24	VEITH, SHEILA MARIE		WATER HEATER	R-5	Res; 1 & 2 Family	0.00	0.00	0.00	0.00
Replacing natural gas water heater							25.50	0.00	
24-00344	12/05/24	078A06-18-020	828 BELMONT STREET	7,000.00	0	PAID:	0.00	0.00	30.60
12/05/24	TANNER STEVEN K & MICHELLE G		LAND DISTURBING	UNKNOWN		0.00	0.00	30.60	0.00
Clear .25 acres							0.00	0.00	
24-00345	12/11/24	078A12-A-002	711 CHAPTICO ROAD	400.00	0	PAID:	0.00	25.50	25.50
12/05/24	LYNN CHARLES A JR & SAVELLI-LYNN FI		WIRING	R-5	Res; 1 & 2 Family	0.00	0.00	0.00	0.00
Adding an outlet for crawl space use							0.00	0.00	
24-00346	12/06/24	078A13-A-042	672 LOMBARDY ST	0.00	0	PAID:	99.88	0.00	99.88
12/06/24	WHEELER, SANDRA		NEW RESIDENTIAL	UNKNOWN		0.00	0.00	0.00	0.00
Setup singlewide							0.00	0.00	
24-00347	12/06/24	078A13-A-042	672 LOMBARDY ST	450.00	0	PAID:	0.00	25.50	25.50
12/06/24	WHEELER, SANDRA		WIRING			0.00	0.00	0.00	0.00
HOOK UP MOBILE HOME							0.00	0.00	
24-00348	12/06/24	078A13-A-042	672 LOMBARDY ST	50.00	0	PAID:	0.00	0.00	25.50
12/06/24	INVESTMENT ASSOCIATES INC		NEW RESIDENTIAL	R-3	Res; 1 & 2 Family & Adult/Child	0.00	0.00	0.00	0.00
HOOK UP MOBILE HOME							25.50	0.00	
24-00349	12/06/24	078A13-A-042	672 LOMBARDY ST	500.00	0	PAID:	0.00	0.00	25.50
12/06/24	INVESTMENT ASSOCIATES INC		HEATPUMP			0.00	0.00	0.00	25.50
Install heatpump in mobile home							0.00	0.00	
24-00350	12/11/24	078A21-A-007	1321 WEST DANVILLE STREET	4,000.00	0	PAID:	0.00	0.00	81.60
12/11/24	BIGGS DAVID K & KAC INVESTMENTS LL		SIGN INSTALL	B	Business	0.00	0.00	0.00	0.00
Install 3 signs							0.00	81.60	
24-00351	12/16/24	078A17-39-B	110 WEST DANVILLE STREET	350.00	0	PAID:	0.00	25.50	25.50
12/11/24	HART, MATTHEW & SPAINHOUR, GABRIELLE		WIRING	B	Business	0.00	0.00	0.00	0.00
Install light strips and exit sign with flood lights							0.00	0.00	

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Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location	Alteration Cost	New Volume		BUILDING	ELECTRICAL	TOTAL
App Date	Owner Name		Work Type	Use Type	Additional Cost		FIRE	LAND DISTURB	MECHANICAL
Description of Work							PLUMBING	SIGN	
24-00352	12/16/24	078A17-39-B	110 WEST DANVILLE STREET	120.00	0	PAID:	0.00	0.00	25.50
12/11/24	HART, MATTHEW & SPAINHOUR, GABRIEL		PLUMBING REMOD B	Business	0.00		0.00	0.00	0.00
Rotated toilet. wall hung sink swap out.							25.50	0.00	
24-00353	12/11/24	078A06-A-003	1001 BINFORD ST	92,186.00	0	WAIVED:	0.00	460.95	460.95
12/11/24	TOWN OF SOUTH HILL		GENERATOR	UNKNOWN	0.00		0.00	0.00	0.00
Install generator with disconnt							0.00	0.00	
24-00355	12/17/24	078A12-A-016	904 WEST HIGH STREET	2,922.00	0	PAID:	30.60	0.00	30.60
12/16/24	PERNELL JANICE CUMBEA		CARPORT		0.00		0.00	0.00	0.00
							0.00	0.00	
24-00356	12/18/24	078A12-03-011	808 WATKINS STREET	4,450.00	0	PAID:	0.00	25.50	25.50
12/16/24	COLLINS ROBERT K F & COLLINS TERESA		WIRING R-3	Res; 1 & 2 Family & Adult/Child	0.00		0.00	0.00	0.00
INSTALLING 50 AMP CIRCUIT TO OPERATE AEV CHARGER TO BE MOUNTED OUTSIDE OF GARAGE							0.00	0.00	
24-00357	12/17/24	078A12-A-033	819 WEST HIGH STREET	1,200.00	0	PAID:	0.00	25.50	25.50
12/17/24	ASHWORTH EUGENE F & KATHY J				0.00		0.00	0.00	0.00
Overhead service							0.00	0.00	
24-00358	12/18/24	078A13-A-042	674 LOMBARDY ST	15,000.00	0	PAID:	119.95	0.00	119.95
12/18/24	Cook, RODNEY EUGENE		NEW RESIDENTIAL R-5	Res; 1 & 2 Family	0.00		0.00	0.00	0.00
Set up singlewide mobile home							0.00	0.00	
24-00359	12/18/24	078A18-02-052	519 FRANKLIN STREET	2,300.00	0	PAID:	0.00	25.50	25.50
12/18/24	C & S ENTERPRISES OF VIRGINIA LLC		ELECTRICAL SERV R-5	Res; 1 & 2 Family	0.00		0.00	0.00	0.00
Upgrading service to 200 amp							0.00	0.00	
24-00360	12/27/24	078A11-19-003	991 PARKVIEW DRIVE	13,000.00	0	PAID:	86.70	0.00	86.70
12/19/24	WOLFENBARGER STANLEY A & SHARON N		ENCAPSULATE CRA R-5	Res; 1 & 2 Family	0.00		0.00	0.00	0.00
installation of 1 sump pump, 1 dehumidifier, 1211 sqft crawlseal lineand 390 sqft of extremeBloc							0.00	0.00	
24-00362	12/20/24	078A18-A-038	833 EAST ATLANTIC STREET	7,000.00	0	PAID:	0.00	0.00	35.70
12/20/24	ROSEMYR CORPORATION & SOUTH HILL H				0.00		0.00	0.00	35.70
Install HVAC							0.00	0.00	

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Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location	Alteration Cost	New Volume	BUILDING	ELECTRICAL	TOTAL
App Date	Owner Name		Work Type		Additional Cost	FIRE	LAND DISTURB	MECHANICAL
Description of Work			Use Type			PLUMBING	SIGN	
Grand Totals:				249,098.00	0	PAID:	670.93	1,387.58
						0.00	30.60	249.39
						121.99	81.60	
						WAIVED:	460.95	460.95
						0.00	0.00	0.00
						0.00	0.00	
					PERMIT COUNT:	7	8	27
						0	1	6
						4	1	

*NOTE: This report contains only PAID & WAIVED fees.

Range: First to Last Issue Date Range: 12/01/24 to 12/31/24

**Indicates payment is in batch

Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location	Alteration Cost	New Volume		BUILDING	ELECTRICAL	TOTAL
App Date	Owner Name		Work Type	Use Type	Additional Cost		FIRE	LAND DISTURB	MECHANICAL
Description of Work							PLUMBING	SIGN	
24-00334	12/11/24	078A12-A-002	711 CHAPTICO ROAD	16,800.00	0	PAID:	104.30	0.00	104.30
11/27/24	LYNN CHARLES A JR & SAVELLI-LYNN FI	ENCAPSULATE CRA R-5	Res; 1 & 2 Family		0.00		0.00	0.00	0.00
Crawlspace Encapsulation							0.00	0.00	
24-00335	12/02/24	078A07-11-H-006	1008 CHARLES STREET	9,500.00	0	PAID:	0.00	0.00	91.29
12/02/24	LUCY CURT S & STEPHANIE J	HVAC SYSTEM R-5	Res; 1 & 2 Family		0.00		0.00	0.00	91.29
Installing gas furnace/heat pump with ductwork							0.00	0.00	
24-00336	12/02/24	078A07-11-H-006	1008 CHARLES STREET	200.00	0	PAID:	0.00	0.00	25.50
12/02/24	LUCY CURT S & STEPHANIE J	GAS LINE			0.00		0.00	0.00	25.50
Install gas line for furnace							0.00	0.00	
24-00337	12/03/24	078A17-38-003	205 WEST DANVILLE STREET	20,000.00	0	PAID:	122.40	0.00	122.40
12/02/24	CITY OF REFUGE- SOUTH HILL, INC	REPAIR ROOF A-3	Assy; Lecture Halls, Art Galle		0.00		0.00	0.00	0.00
Removing damaged flat roof area 260 sqft. Replacing with like kind insulatiand new TPO membrane. Replacing and ba							0.00	0.00	
roof sheathing.									
24-00338	12/03/24	078A06-18-011	909 CHAMBERS ST	2,000.00	0	PAID:	0.00	0.00	25.50
12/03/24	BARBOUR GLENN E & BARBOUR LINDA B	HVAC SYSTEM R-5	Res; 1 & 2 Family		0.00		0.00	0.00	25.50
INSTALLING GAS LINE							0.00	0.00	
24-00339	12/03/24	078A18-A-042	58 HAMMER ST	9,000.00	0	PAID:	0.00	0.00	45.90
12/03/24	WMS PROPERTIES LLC	GAS LINE			0.00		0.00	0.00	45.90
Install 125000 BTU Infrared heaters 30ft tube, 1000 watt 240v electric heatein bathroom and 45000 BTu Natural gas							0.00	0.00	
space heater in storage area									
24-00340	12/03/24	078A18-A-042	58 HAMMER ST	8,920.00	0	PAID:	0.00	0.00	45.49
12/03/24	WMS PROPERTIES LLC	NEW COMMERCIAL B	Business		0.00		0.00	0.00	0.00
Plumbing for oil service business							45.49	0.00	
24-00341	12/03/24	078A18-A-042	58 HAMMER ST	11,500.00	0	PAID:	0.00	80.07	80.07
12/03/24	WMS PROPERTIES LLC	NEW COMMERCIAL B	Business		0.00		0.00	0.00	0.00
Plumbing for oil servicing car care							0.00	0.00	
24-00342	12/04/24	078A17-16-001-016	521 WEST DANVILLE STREET	17,000.00	0	PAID:	107.10	0.00	107.10
12/04/24	H2K ENTERPRISES LLC	REPAIR ROOF B	Business		0.00		0.00	0.00	0.00

Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location	Alteration Cost	New Volume		BUILDING	ELECTRICAL	TOTAL
App Date	Owner Name		Work Type	Use Type	Additional Cost		FIRE	LAND DISTURB	MECHANICAL
Description of Work							PLUMBING	SIGN	
Partial replacement of roof							0.00	0.00	
24-00343	12/05/24	078A06-14-003-002	819 LEES COURT	3,250.00	0	PAID:	0.00	0.00	25.50
12/05/24	VEITH, SHEILA MARIE		WATER HEATER	R-5	Res; 1 & 2 Family	0.00	0.00	0.00	0.00
Replacing natural gas water heater							25.50	0.00	
24-00344	12/05/24	078A06-18-020	828 BELMONT STREET	7,000.00	0	PAID:	0.00	0.00	30.60
12/05/24	TANNER STEVEN K & MICHELLE G		LAND DISTURBING	UNKNOWN		0.00	0.00	30.60	0.00
Clear .25 acres							0.00	0.00	
24-00345	12/11/24	078A12-A-002	711 CHAPTICO ROAD	400.00	0	PAID:	0.00	25.50	25.50
12/05/24	LYNN CHARLES A JR & SAVELLI-LYNN FI		WIRING	R-5	Res; 1 & 2 Family	0.00	0.00	0.00	0.00
Adding an outlet for crawl space use							0.00	0.00	
24-00346	12/06/24	078A13-A-042	672 LOMBARDY ST	0.00	0	PAID:	99.88	0.00	99.88
12/06/24	WHEELER, SANDRA		NEW RESIDENTIAL	UNKNOWN		0.00	0.00	0.00	0.00
Setup singlewide							0.00	0.00	
24-00347	12/06/24	078A13-A-042	672 LOMBARDY ST	450.00	0	PAID:	0.00	25.50	25.50
12/06/24	WHEELER, SANDRA		WIRING			0.00	0.00	0.00	0.00
HOOK UP MOBILE HOME							0.00	0.00	
24-00348	12/06/24	078A13-A-042	672 LOMBARDY ST	50.00	0	PAID:	0.00	0.00	25.50
12/06/24	INVESTMENT ASSOCIATES INC		NEW RESIDENTIAL	R-3	Res; 1 & 2 Family & Adult/Child	0.00	0.00	0.00	0.00
HOOK UP MOBILE HOME							25.50	0.00	
24-00349	12/06/24	078A13-A-042	672 LOMBARDY ST	500.00	0	PAID:	0.00	0.00	25.50
12/06/24	INVESTMENT ASSOCIATES INC		HEATPUMP			0.00	0.00	0.00	25.50
Install heatpump in mobile home							0.00	0.00	
24-00350	12/11/24	078A21-A-007	1321 WEST DANVILLE STREET	4,000.00	0	PAID:	0.00	0.00	81.60
12/11/24	BIGGS DAVID K & KAC INVESTMENTS LL		SIGN INSTALL	B	Business	0.00	0.00	0.00	0.00
Install 3 signs							0.00	81.60	
24-00351	12/16/24	078A17-39-B	110 WEST DANVILLE STREET	350.00	0	PAID:	0.00	25.50	25.50
12/11/24	HART, MATTHEW & SPAINHOUR, GABRIELLE		WIRING	B	Business	0.00	0.00	0.00	0.00
Install light strips and exit sign w/flood lights							0.00	0.00	

Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location	Alteration Cost	New Volume		BUILDING	ELECTRICAL	TOTAL
App Date	Owner Name		Work Type	Use Type	Additional Cost		FIRE	LAND DISTURB	MECHANICAL
Description of Work							PLUMBING	SIGN	
24-00352	12/16/24	078A17-39-B	110 WEST DANVILLE STREET	120.00	0	PAID:	0.00	0.00	25.50
12/11/24	HART, MATTHEW & SPAINHOUR, GABRIEL	PLUMBING REMOD B	Business		0.00		0.00	0.00	0.00
Rotated toilet. wall hung sink swap out.							25.50	0.00	
24-00353	12/11/24	078A06-A-003	1001 BINFORD ST	92,186.00	0	WAIVED:	0.00	460.95	460.95
12/11/24	TOWN OF SOUTH HILL	GENERATOR	UNKNOWN		0.00		0.00	0.00	0.00
Install generator with disconnt							0.00	0.00	
24-00355	12/17/24	078A12-A-016	904 WEST HIGH STREET	2,922.00	0	PAID:	30.60	0.00	30.60
12/16/24	PERNELL JANICE CUMBEA	CARPORT			0.00		0.00	0.00	0.00
							0.00	0.00	
24-00356	12/18/24	078A12-03-011	808 WATKINS STREET	4,450.00	0	PAID:	0.00	25.50	25.50
12/16/24	COLLINS ROBERT K F & COLLINS TERESA	WIRING R-3	Res; 1 & 2 Family & Adult/child		0.00		0.00	0.00	0.00
INSTALLING 50 AMP CIRCUIT TO OPERATE AEV CHARGER TO BE MOUNTED OUTSIDE OF GARAGE							0.00	0.00	
24-00357	12/17/24	078A12-A-033	819 WEST HIGH STREET	1,200.00	0	PAID:	0.00	25.50	25.50
12/17/24	ASHWORTH EUGENE F & KATHY J				0.00		0.00	0.00	0.00
Overhead service							0.00	0.00	
24-00358	12/18/24	078A13-A-042	674 LOMBARDY ST	15,000.00	0	PAID:	119.95	0.00	119.95
12/18/24	Cook, RODNEY EUGENE	NEW RESIDENTIAL R-5	Res; 1 & 2 Family		0.00		0.00	0.00	0.00
Set up singlewide mobile home							0.00	0.00	
24-00359	12/18/24	078A18-02-052	519 FRANKLIN STREET	2,300.00	0	PAID:	0.00	25.50	25.50
12/18/24	C & S ENTERPRISES OF VIRGINIA LLC	ELECTRICAL SERV R-5	Res; 1 & 2 Family		0.00		0.00	0.00	0.00
Upgrading service to 200 amp							0.00	0.00	
24-00360	12/27/24	078A11-19-003	991 PARKVIEW DRIVE	13,000.00	0	PAID:	86.70	0.00	86.70
12/19/24	WOLFENBARGER STANLEY A & SHARON N	ENCAPSULATE CRA R-5	Res; 1 & 2 Family		0.00		0.00	0.00	0.00
installation of 1 sump pump, 1 dehumidifier, 1211 sqft crawlseal lineand 390 sqft of extremeBloc							0.00	0.00	
24-00362	12/20/24	078A18-A-038	833 EAST ATLANTIC STREET	7,000.00	0	PAID:	0.00	0.00	35.70
12/20/24	ROSEMYR CORPORATION & SOUTH HILL H				0.00		0.00	0.00	35.70
Install HVAC							0.00	0.00	

January 7, 2025
01:06 PM

TOWN OF SOUTH HILL
Permit Fee Report by Permit No

Page No: 4

Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location	Alteration Cost	New Volume	BUILDING	ELECTRICAL	TOTAL
App Date	Owner Name		Work Type		Additional Cost	FIRE	LAND DISTURB	MECHANICAL
Description of Work			Use Type			PLUMBING	SIGN	
Grand Totals:				249,098.00	0	PAID:	670.93	1,387.58
						0.00	30.60	249.39
						121.99	81.60	
						WAIVED:	460.95	460.95
						0.00	0.00	0.00
						0.00	0.00	
					PERMIT COUNT:	7	8	27
						0	1	6
						4	1	

*NOTE: This report contains only PAID & WAIVED fees.

TOWN OF SOUTH HILL
DILAPIDATED PROPERTY LISTING
AS OF DECEMBER 2024

ADDRESS	OWNER	DESCRIPTION	LAST CONTACT	FOLLOW UP	VACANT (Y/N)	RENTER OR OWNER OCCUPIED
416 North Mecklenburg Avenue	House/Smith	rot, peeling paint, damaged rain gutters	11/2024	01/2025	NO	OWNER OCCUPIED
911 East Atlantic Street	Days Inn	electrical and plumbing issues Hotel has been shut down for repairs	11/2024	02/2025	YES	HOTEL
1287 West Danville Street	R. Thomas	roof, chimney, rotting woodwork, foundation masonry	08/2024	01/2025	YES	IN COURT
513 North Mecklenburg Avenue	Crutchfield	rot in fascia and windows	11/2024	01/2025	YES	RENTAL
202 Windsor Street	D. Helms	fascia, porch ceiling, porch columns	08/2024	01/2025	NO	OWNER OCCUPIED
416 Fairview Avenue	R. & A. Soyars	overgrowth, carport, trash/debris	08/2024	01/2025	NO	RENTAL
701 Virginia Street	Revis	rot in fascia and windows	09/2024	01/2025	YES	DECEASED OWNER NO WILL
104 East Virginia Street	S. & M. Townes	rot in fascia and windows, broken windows, fallen gutters	11/2024	01/2025	YES	RENTAL
106 East Virginia Street	S. & M. Townes	rot in fascia and windows, broken windows, fallen gutters	11/2024	01/2025	YES	RENTAL
326 West Atlantic Street	W. Hines; SOLD	collapsed roof, siding, fascia, rake boards, door & window woodwork	09/2024	01/2025	YES	FOR SALE
904 West Main Street	A. Harris & Others	rot in porch, fascia and windows. Roof issues.	11/2024	01/2025	YES	RENTAL
228 Clay Street	C. Purcell	rot in porch, fascia and windows, broken windows, missing siding	09/2024	01/2025	YES	RENTAL
704 Goodes Ferry Road	K. Bugg; <i>Listed for Sale</i>	rot in fascia and windows, peeling paint	09/2024	01/2025	NO	OWNER OCCUPIED
808 Virginia Avenue	K. Kelly	missing shingles, outbuildings, rotten siding, peeling paint	11/2024	01/2025	YES	RENTAL
211 East Atlantic Street	P. Duffer	painting windows/scraping paint	11/2024	06/2025	YES	RENTAL
400 Goodes Ferry Road	P. Duffer	rot in fascia and windows, peeling paint	11/2024	06/2025	NO	OWNER OCCUPIED
402 Goodes Ferry Road	P. Duffer	rot in fascia and windows, peeling paint	11/2024	06/2025	YES	RENTAL
315 West Danville Street	P. Duffer	building posted as unsafe	11/2024	06/2025	YES	RENTAL
1214 Plank Road	P. Duffer/Lake Gaston Soccer Association, Inc.	rot, front porch foundation, roof, unstable structure	11/2024	06/2025	YES	RENTAL
901 Goodes Ferry Road	W. Rook	siding and paint, roof, fascia, rake board, chimney	12/2024	06/2025	YES	RENTAL
510 Moseley Lane	B. Ashworth; sold	over grown lot, peeling paint, broken windows, wood rot	11/2024	02/2025	NO	OWNER OCCUPIED
110 North Mecklenburg Avenue	H. & S. Squire; SOLD	peeling paint, damaged awning covers	12/2024	01/2025	YES	FOR SALE
704 Robertson Street	S. Allen	peeling paint, rot in fascia and windows	12/2024	03/2025	NO	RENTAL
706 Robertson Street	S. Allen	peeling paint, rot in fascia and windows	12/2024	03/2025	NO	RENTAL
103 West Third Street	S. Allen	peeling paint, rot in fascia and windows	12/2024	03/2025	NO	RENTAL
101 West Third Street	S. Allen	peeling paint, rot in fascia and windows	12/2024	03/2025	NO	RENTAL
110 East Third Street	S. Allen	peeling paint, rot in fascia and windows	12/2024	03/2025	YES	RENTAL
108/110 East Second Street	S. Allen	peeling paint, rot in fascia and windows	12/2024	03/2025	NO	RENTAL
106 East Second Street	S. Allen	peeling paint, rot in fascia and windows	12/2024	03/2025	NO	RENTAL
456 Old Hwy 58	W. Thomas	roof, rot and paint, overgrowth	11/2024	02/2025	YES	MULTIPLE HEIR
120A/B North Matthews Street	AAR Investments	peeling paint	12/2025	01/2025	NO	RENTAL
212 Windsor Street	B. Jeffries	overgrowth, trash and debris, porsh, trim and shutters	11/2024	01/2025	YES	RENTAL
719 East Ferrell Street (Mecklenburg Manor)	Gateway Management Services, LLC	Upcoming renovation	12/2024	01/2025	NO	MULTIFAMILY
509 Pleasant Street	M. Schooler; foreclosure	tarp on roof, rot in fascia and windows, peeling paint	11/2024	02/2025	YES	RENTAL
1225 Plank Road	P. Duffer	broken windows, wood rot, porch damage, roof issues, peeling paint	11/2024	02/2025	YES	RENTAL
1217 Plank Road	P. Duffer	broken windows, peeling paint	11/2024	02/2025	YES	RENTAL
213 West Danville Street	P. Duffer	wood rot, peeling paint, broken windows	11/2024	02/2025	NO	LOST TREASURES
1003 Plank Road	Plank Property, LLC	peeling paint	11/2024	02/2025	NO	NEWMART BUILDERS
111 East Atlantic Street	Poe	listed for sale	11/2024	01/2025	YES	FOR SALE
703 North Mecklenburg Avenue	Rainey	peeling paint	11/2024	01/2025	NO	OWNER OCCUPIED
909 Plank Road	Windy Hills Property; J. Hayes	peeling paint	11/2023	03/2025	YES	RENTAL WAREHOUSE
701 Forest Hill Drive	Paul Duffer	collapsed rear deck, rot in fascia and windows, peeling paint	11/2024	06/2025	NO	RENTAL
507 North Mecklenburg	Crutchfield	Broken windows, roof leaks, peeling paint, wood rot, porch damage	12/2024	01/2025	NO	RENTAL
409 South Hill Ave	Feggins Funeral Home Inc.	Peeling paint, damaged rain gutter, damaged electrical service	09/2024	01/2025	NO	FEGGINS FUNERAL HOME
210 Park Lane	Taylor	Peeling paint, rotten wood, damaged chimneys	11/2024	03/2025	NO	VACANT

Completed Dilapidated Properties

Program Start Date: 4-16-2016

<i>Address</i>	<i>Owner</i>	<i>Notes</i>
412 South Hill Avenue	Twanda Feggins Walker	House removed/Lot cleared
207 North Mecklenburg Avenue	Debra Jeffries	House removed/Lot cleared
304 North Lunenburg Avenue	Charles Crowder/Joanne Bacon	Singlewide removed/Lot cleared
115 Coleman Lane	Stanley T Baskerville	House removed/Lot cleared
215 Dortch Lane	Roger & Patsy Poythress	House painted
1109 Halifax Street	Ola M Holmes Life Est	House removed/Lot cleared
1108 Halifax Street	Earnestine Hart	House removed/Lot cleared
209 East Atlantic Street	Judith Stanley	House painted
106 North Matthews Street	W O Hines	House removed/Lot cleared
635 West Virginia Street	G Rowley & Mary E Ferguson	House removed/Lot cleared
510 Ridgewood Avenue	Allen Lambert & Others	House repaired/Lot cleaned
103 East Third Street	Sam Allen	House repaired
802 West Atlantic Street	William Wills	House repaired
505 East Atlantic Street	Virginia Triplette	Lot cleaned
205 East Atlantic Street	Judith Stanley	House painted
209 East Atlantic Street	Judith Stanley	House repaired/ painted
132 Bedford Street	Jose Martinez	House removed
1106 Goodes Ferry Road	David Williams	Lot cleaned
1228 Halifax Street	Ronald Valentine	Singlewide removed
111 South Mecklenburg Avenue	Gwendolyn Williams	Work completed
307 Moseley Lane	Jeremiah Perry	Lot cleaned

Completed Dilapidated Properties

Program Start Date: 4-16-2016

513 North Mecklenburg Avenue	Melvin Crutchfield	House painted
110 South Main Street	George Brown	Building removed
114 North Matthews Street	Herbert Newman	Building removed
515 Meadow Street	Timothy Cooke	Work complete
305 Windsor Street	Herman Connell	House removed
1200 Halifax Street	Dorothy Talley	House removed
103 West Third Street	Sam Allen	House repaired
101 West Third Street	Sam Allen	House repaired
128 South Mecklenburg Avenue	Jimmy Martin	Building repaired
132 Bedford Street	Jose Martinez	Garage repaired
122 Clay Street	GTC Properties	Lot cleaned and cut
302 West High Street	Elleana Fielding	Lot cleaned and cut
935 West Atlantic Street	Shirley Williams	Property cleaned
115 Clay Street	Walter McClenney	Property cleaned
660 Lombardy Street	Joe Cappaert	Singlewide removed
117 Clay Street	Larry Cook	Lot cleaned
507 Moseley Lane	Leroy Cook	Lot cleaned
923 West Atlantic Street	Tammy Ochodnick	House repaired
510 Moseley Lane	Barry Ashworth	Lot cleaned
609 West Danville Street	Charles Lynn	Building painted
227 Circle Drive	Circle Drive LLC	House removed

Completed Dilapidated Properties

Program Start Date: 4-16-2016

154 Buena Vista Circle	Daniel Hightower	House repaired
422 East Atlantic Street	Kenneth Evans	Overgrowth removed
806 West Virginia Street	Kuy Kelly	House removed
210 Park Lane	Jon Taylor	House painted
112 Center Lane	Alex Graham	Building painted
418 Old Highway Fifty-eight	Willie Smith	House removed
911 East Atlantic Street	Bobby Shah	Lot cleaned
930 West Danville Street	Delores Taylor	House removed
932 West Danville Street	Barbara Jefferson	House removed
906 Plank Road	Ivory Joyner	House painted
118 South Lunenburg Avenue	Loretta Avent	Building repaired and painted
208 Pennington Street	Brent Richey	Repairs complete
114 C Clay Street	Michael Robinson	Trailer removed
1179 Country Lane	Alfred Bracey	House removed
201 East Atlantic Street	Francis Clark	House painted
112 East Atlantic Street	William Robbins	House removed
403 North Mecklenburg Avenue	William Wills	House painted
109 East Third Street	Sam Allen	House repaired
101 East Third Street	Sam Allen	House repaired and painted
706 Brooke Avenue	Sam Allen	House repaired and painted
103 East Third Street	Sam Allen	House repaired and painted

Completed Dilapidated Properties

Program Start Date: 4-16-2016

506 Moseley Lane	F. Holden	House removed
609 Grazier Street	M. Shearin	House removed
117 Clay Street	L. Cooke	Repairs complete
302 W. High Street	Stepping Stones Properties, LLC	Repairs complete
704 Brook Avenue	S. Allen	Repairs Complete
202 North Brunswick	Oscar Cruz	trash removed
101 West Second Street	S. Soyars	Repairs Complete
419 East Atlantic	T. Stanley	Repairs Complete
Corner of Dortch & Main	Butts	Repairs Complete
704 Brooke	S. Allen	Repairs Complete
505 North Mecklenburg	L. Ogburn	Repairs Complete
617 North Mecklenburg	Kumar	Repairs Complete
103 South Mecklenburg	Jenkins	Repairs Complete
108 East 1st Street	Windy Hills	Repairs Complete
110 East 1st Street	Windy Hills	Repairs Complete
112 East 1st Street	Windy Hills	Repairs complete
112 Raleigh Ave	B. Pearce	Repairs Complete
500 West Danville	B&P Enterprises LLC.	Repairs Complete
501 West Danville	Crop Production Services LLC	Repairs Complete
639 West Virginia Avenue	Dortch/Rudolph	Repairs Complete
502 North Mecklenburg	Moore	Repairs complete
212 North Mecklenburg	Crowder	Repairs Complete
101 West 2nd	Soyars	Repairs Complete

Completed Dilapidated Properties

Program Start Date: 4-16-2016

609 West Atlantic	Bellewood LLC	Repairs complete
514 Pleasant Street	KC&J Properties	Repairs complete
603 Franklin Street	Exit Reality	Repairs complete
1248 West Danville	Thomas	Repairs complete
605 Franklin Street	Exit Realty	Repairs complete
728 North Mecklenburg	Janson	Repairs complete
702 North Mecklenburg	Taylor	Repairs complete
410 East Ferrell	Taylor	House demolished
508 Brook Avenue	Brown	Repairs complete
642 Northington	Jones	Repairs complete
125 Clay Street	Maddux	Repairs complete
509 Franklin	Exit Reality	Repairs complete
Fox Run Apartments	South Hill Associates LLC	Repairs complete
810 West Main	Rose Walker	Repairs complete
505 Franklin	Hayes	Repairs complete
113 East Pine	Windy Hills	To be demolished
115 East Pine	Windy Hills	To be demolished
119 East Pine	Windy Hills	To be demolished
915 West Danville	Maitland	Repairs complete
402 South Hill Ave	Windy Hills	Repairs complete
800 Goodes Ferry	S & S Mecklenburg LLC	Repair Complete
516 East Atlantic	Windy Hills	Repair Complete
518 East Atlantic	Windy Hills	Repair complete

Completed Dilapidated Properties

Program Start Date: 4-16-2016

410 West Atlantic	Powell	Repair complete
621 Northington	Conner	Repair complete
410 Circle Drive	Newmart	Repairs Complete
<i>702 Brook Ave</i>	<i>Allen</i>	<i>Repairs Complete</i>
<i>704 Brook Ave</i>	<i>Allen</i>	<i>Repairs Complete</i>
<i>703 Robertson</i>	<i>Allen</i>	<i>Repairs Complete</i>
<i>705 Robertson</i>	<i>Allen</i>	<i>Repairs Complete</i>
<i>109 East 3rd</i>	<i>Allen</i>	<i>Repairs Complete</i>
<i>107 East 3rd</i>	<i>Allen</i>	<i>Repairs Complete</i>
<i>112 Windsor Street</i>	<i>Windy Hills</i>	<i>Repairs Complete</i>
<i>617 West Danville</i>	<i>Luddy</i>	<i>Repairs Complete</i>
<i>225 Circle Drive</i>	<i>Circle Drive LLC</i>	<i>Repairs Complete</i>
<i>110 Windsor Street</i>	<i>Windy Hill</i>	<i>Repairs Complete</i>

Agenda Item A

To: Mayor and Town Council
From: Business Development Manager
Date: January 13, 2025
Re: Monthly Update

- We are continuing to work with Mecklenburg County on the acquisition of new industrial parks. Landowners have been contacted and price negotiations have begun.
- Retail Strategies and I are working to provide information to several perspective restaurants. This includes engaging local realtors who have provided prospective property.
- We are continuing to send information out to prospective restaurants, grocery stores, and retailers encouraging them to consider South Hill.
- I have attached the approval letter received from Bryan Horn with the Department of Housing and Community Development approving the amendments to the Virginia Enterprise Zone that was requested earlier this year. The South Hill Enterprise Zone now includes most of the downtown area to encourage economic growth.
- The Town Manager, Facility Manager, and I have been working with TAB design on a new façade for the Town Office that will include much needed repairs to prevent future water damage and corrosion. We are waiting on cost estimates for the façade that will be included in the upcoming budget work session.

This item is for Council information only. No action is required.



Glenn Youngkin
Governor

Caren Merrick
Secretary of
Commerce and Trade

COMMONWEALTH of VIRGINIA

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Bryan W. Horn
Director

December 10, 2024

The Honorable James Jennings, Chair
Mecklenburg County
Goode Bank Building
350 Washington Street
P.O. Box 307
Boydton, Virginia 23917

Dear Chairman Jennings,

The Department of Housing and Community Development recently received an application from Mecklenburg County requesting boundary and incentive amendments to Enterprise Zone #32A. After reviewing this application, the Department hereby notifies you that the proposed revisions to Enterprise Zone #32A, as outlined in the amendment application, are accepted. The revised boundaries and incentives will become formal components of the County's Enterprise Zone beginning with the 2024 calendar year (amendments are retroactive to the beginning of the calendar year in which they were approved).

Please make a zip file of the GIS shapefile for the amended zone boundary and email it to ezone@dhcd.virginia.gov. These updated files will be sent to VEDP to aid in their work with business prospects.

If you have any questions, please contact us at ezone@dhcd.virginia.gov. DHCD is pleased to be of assistance to you in your economic development efforts.

Sincerely,



Bryan Horn
Director

cc: Alex Gottschalk, County Administrator
Angie Kellett, Local Zone Administrator



Virginia Department of Housing and Community Development | Partners for Better Communities
Main Street Centre | 600 East Main Street, Suite 300 Richmond, VA 23219
www.dhcd.virginia.gov | Phone (804) 371-7000 | Fax (804) 371-7090 | Virginia Relay 7-1-1

Agenda Item A

To: Mayor and Town Council
From: Human Resources Manager
Date: December 23, 2024
Re: HR Report for January 2025

EMPLOYMENT NEWS:

We are pleased to welcome Julio Alarcon, Police Officer, to the Town of South Hill Police Department on December 16, 2024. Julio will begin the police academy January 2, 2025.

We are currently interviewing the final candidates for the Administrative Assistant/Clerk of Council position, and hope to share news of an offer by next month.

MEMO

To: South Hill Town Council

From: Mayor Mike Moody

Date: January 13, 2025

Re: Appointments

BOARD OF BUILDING CODE APPEALS *Motion to approve appointment.*

Christopher “Bitty” Freeman’s term on the Board of Building Code Appeals expired January 8, 2025. Mr. Freeman has been contacted and agrees to serve another five-year term beginning January 9, 2025 and ending January 8, 2030.

SOUTH HILL PLANNING COMMISSION *Motion to approve appointment.*

Mike Moody’s appointment on the South Hill Planning Commission ended when he took office as Mayor. Councilor Ashley Hardee has agreed to serve as the Council representative.

Please let me know if you have any objections to the above recommendations or if you have other nominations in mind. Action will be taken at the January 13, 2025 Town Council meeting.